

West Tisbury Tree Advisory Committee
Committee Meeting
March 21, 2024
Noon – 1:00pm

Meeting Minutes – Approved April 11, 2024

In attendance: Jeremiah Brown, Emily Ellingson, Tim Boland, JT Hunt, Dave Fielder
Absent: Oliver Osnoss

1. Approved Meeting Minutes from February 22, 2024
 - a. Minutes were approved unanimously
2. General Info
 - a. The town of West Tisbury will cover bills for advertisement, food for the event, etc. Send bills to Jen Rand.
3. Tree Acquisition
 - a. Trees from Bigelow Nursery are arriving April 15 and will be kept at Vineyard Gardens nursery
 - b. Unsure about when *Cedrus atlantica* 'Glauca' will arrive – Emily will check with Sylvan before April 5
4. Action Items
 - a. Volunteers
 - i. Dave will send call for volunteers to town columns in newspapers ASAP
 - ii. We will use Libby Fielders tree logo for advertisement, flyer
 - iii. Libby and Dave will work on creating a flyer and adding a QR code to the volunteer sign-up
 - iv. Everyone on the committee should sign-up for the event using the sign-up genius link ASAP
 - b. General Advertisement
 - i. Tim will work on getting an advertisement in the paper on April 4th if the response for volunteers is low; this should appear in the April 11th newspapers
 - ii. Tim will contact Abigail Higgins and Jane Seagrave for highlights in the papers
 - iii. Dave will reach out to Albert Fisher to see if he would be willing to photograph the event
 - c. Event Logistics
 - i. Jeremiah will invite town dignitaries
 - ii. JT will work on refreshments (for up to 50 people)
 - iii. Oliver will call digsafe by April 22 (it takes 3 business days from time of call to come survey sites)
 - iv. Planting locations need to be flagged before April 22 with white flags; the team will figure out a date/time at the next meeting to flag sites
5. Next Meeting Time, Date, Focus
 - a. The next meeting is planned for **Thursday, April 11th** at the Polly Hill Arboretum in the Education and Botany Lab

- b. Next meeting will involve planning the logistics for Arbor Day 2024 including discussions on the following: how volunteer sign-ups are going; assigning/buying needed materials; committee member responsibilities; day of logistics