



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Chief Ben Retmier, Tri-Town Ambulance Chief
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Tri-Town Ambulance Committee

DRAFT July 9, 2019 Meeting Minutes

Approved by the Committee September 18, 2019

Committee Chair Warren Doty called the meeting to order at 12:01 p.m.

In attendance

Committee Chair Warren Doty, Committee Member Cindy Mitchell, Committee Member Jim Newman, Chilmark Town Administrator Tim Carroll, Chief Ben Retmier

- **Approval of June 4th, 2019 Meeting Minutes**

Committee Member Cindy Mitchell motioned to approve the June 4th, 2019 meeting minutes as written. Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

- **Old Business**

Committee Chair Warren Doty that the Chief's evaluation was good and that during the evaluation they discussed staffing issues, the community EMS project and the mechanic line item in the budget.

Tim Carroll, Chilmark Town Administrator attended the meeting to discuss necessary steps with the Committee to move forward on the Tri-Town Ambulance Facility.

After discussion regarding debt services and architect design costs the following two motions were passed.

Committee Member Cindy Mitchell motioned to have debt services for the new Tri-Town Ambulance Building paid out of the Tri-Town Ambulance Budget. Committee Member Jim Newman seconded the motion. The motion passed unanimously.

Committee Member Jim Newman motioned to have architect design costs prorated based on square footage of each building. Committee Member Cindy Mitchell seconded the motion. The motion passed unanimously.

An additional discussion ensued regarding who will sit on the building committee. Committee Chair Warren Doty and Town of Chilmark Administrator Tim Carroll listed the five members as Chief Retmier, Chief Bradshaw, Tim Rich, Clark Geoff and Bill Rossi. Committee Members Cindy Mitchell and Jim Newman would like representatives from their towns as well. Two additional spots will be added to the committee. Committee Chair Warren Doty believes that should not present any problems.

Tim Carroll, Chilmark Town Administrator also provided an update regarding seasonal certification. Tim advised the committee that there is an Association that is reaching out to the Lieutenant Governor letting them know that the regulation is having negative consequences to many communities.

Lastly, Tim Carroll shared that the Chilmark Emergency Manager has three ballistic vests for Tri-Town Ambulance employees.

- **New Business**

Time will be reserved for topics the chair did not reasonably anticipate.

- **TTA Chief report**

Three Month Review

Chief Retmier shared that from April 9th 2019 to July 9th, 2019, Tri-Town Ambulance had a total of 93 incidents. Last year for this same period, there were 98 incidents.

The year to date total thus far for 2019 is 171 incidents. At the same time last year Tri-Town Ambulance had 166 incidents.

- **Comstar Update**

No update provided – Administrative Assistant was not in attendance

- **Next Meeting Date**

Tuesday September 10th at 12:00 pm.

- **Adjournment**

Committee member Cindy Mitchell motioned to adjourn the meeting at 12:56pm and Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

Prepared by: _____
Allison Graczykowski Administrative Assistant