



# **TRI-TOWN AMBULANCE**

## **West Tisbury • Chilmark • Aquinnah**

**Chief Ben Retmier**, Tri-Town Ambulance Chief  
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### **Tri-Town Ambulance Committee** **June 4, 2019 Meeting Minutes** **Approved by the Committee July 9, 2019**

Committee Chair Warren Doty called the meeting to order at 12:05 p.m.

#### **In attendance**

Committee Chair Warren Doty, Committee Member Cindy Mitchell, Chief Ben Retmier, EMT Jennifer Haynes, Admin Assistant Allison Graczykowski

- **Approval of May 7th, 2019 Meeting Minutes**

Committee Member Cindy Mitchell motioned to approve the May 7, 2019 meeting minutes as written. Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

Absent: Committee Member Jim Newman

- **Old Business**

Committee Chair Warren Doty referenced the annual budget as the end of the fiscal year is approaching. He shared that there are two budget line items that have not yet been paid out, OPEB and Dukes County Retirement. Chief Retmier offered that the retirement number provided was only an estimate that had been given to himself and the accountant Ellen Biskis. Chief Retmier also shared that Dukes County Retirement can not provide an exact number until January.

Committee Chair Warren Doty advised that he would speak to Ellen about the OPEB liability along with retirement.

The salary section was reviewed next by Committee Chair Warren Doty. He mentioned that there appeared to be a large sum of money left in the Seasonal

EMT line. Administrative Assistant Allison Graczykowski offered that there are two more pay cycles left in the current fiscal year which would deplete most of that particular line item.

Chief Retmier advised the Committee that if he was unable to fill the ambulance mechanic in the next fiscal year that he would remove this line item from the budget the following fiscal year.

Chief Retmier also offered that if the State does not approve Seasonal Certification that he'll need to consider looking at full time EMT employment. He shared that the State has another 30 days in which to provide their decision.

- **New Business**

Time will be reserved for topics the chair did not reasonably anticipate.

Chief Retmier spoke to the Committee and they agreed that once Chief Retmier speaks with Jim Newman and receives his approval that they are comfortable with him reaching out to the tribe in an effort to do a needs assessment.

- **TTA Chief report**

### **Three Month Review**

Chief Retmier shared that from March 4, 2019 to June 4, 2019, Tri-Town Ambulance had a total of 69 incidents. Last year for this same period, there were 81 incidents.

The year to date total thus far for 2019 is 121 incidents. At the same time last year Tri-Town Ambulance had 118 incidents.

### **Chief Evaluation**

Committee Chair Warren Doty will provide an evaluation to Chief Retmier on the agreed upon date of June 17, 2019 at 10:00 am.

### **Detail Rate**

Chief Retmier told the Committee that he had been approached by Trustees of the Reservation regarding an event they are having in July. They asked if employees of

Tri-Town Ambulance could provide an ambulance and detail coverage. Chief Retmier reached out to other Emergency Service Providers on the Island to determine an appropriate detail rate. Based on those conversations the rate is \$55.00 per hour, per individual including the ambulance.

Committee Member Cindy Mitchell expressed concern about the time of the year and the increase in call volume in the Tri-Town area. Chief Retmier offered that Tri-Town is the priority and a detail would not impede their ability to respond to a call in the Tri-Town Community.

Committee Chair Cindy Mitchell motioned to approve the detail rate of \$55.00 per individual, per hour. Committee Chair seconded the motion. The motion passed unanimously.

- **Comstar Update**

Collections continue to go well.

- **Next Meeting Date**

Tuesday July 9th at 12:00 pm.

- **Adjournment**

Committee member Cindy Mitchell motioned to adjourn the meeting at 12:35pm and Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

Prepared by: \_\_\_\_\_  
Allison Graczykowski Administrative Assistant