



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Chief Ben Retmier, Tri-Town Ambulance Chief
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Tri-Town Ambulance Committee May 11, 2022 Meeting Minutes Approved by the Committee June 8th, 2022

Committee Chair Warren Doty called the meeting to order at 12:03 p.m.

In attendance

Committee Chair Warren Doty, Committee Member Cindy Mitchell, Committee Member Jim Newman, Chief Ben Retmier, Admin Assistant Allison Graczykowski

- **Approval of March 2nd, 2022 Meeting Minutes**

Committee Member Jim Newman motioned to approve the meeting minutes from March 2nd, 2022 as written. Committee Member Cindy Mitchell seconded the motion. The motion passed unanimously.

- **Old Business**

Warren Doty shared that there has been quite a bit of site work done for the new fire house and ambulance buildings.

Chief Retmier shared with the Committee that without a barn for C-90 that he had a couple of scenarios he'd like them to consider for summer staffing. After hearing some scenario's, the Committee agreed that the best option would be to have an EMT stationed in Chilmark with the chase vehicle and have that vehicle loaded with BLS supplies. In the event of a call, the EMT can begin patient care until the Ambulance arrives.

- **New Business**

Chief Retmier shared with the Committee that W-90 is in for repairs. Committee Chair Warren Doty asked how old W90 is.. Chief replied he believes about 7 years old.

- **Chief Report**

Number of runs between February 9, 2022 and May 9, 2022 was 50. For the same period in 2020-2021 there were 65. The year- to- date total for 2022 is 81 and for the same period in 2021 that number was 88.

- **COVID 19 Update**

Chief Retmier shared that the service is fine. While Chief is out with Covid the Deputy Chief ensured that those shifts are covered.

- **Re-Cert Reimbursement Policy**

Chief Retmier shared the policy that he drafted for recertification reimbursement and asked Committee for their review and approval on the policy.

Committee Chair Warren Doty asked if the fees are paid out of the General Budget and Chief Retmier responded that they are, from the professional development line.

Committee Member Jim Newman motioned to adopt the recertification reimbursement policy. Committee Member Cindy Mitchell seconded the motion.

The motion passed unanimously

- **Comstar**

On or about March 26, 2022 Comstar had a data breach. Comstar had everything fixed by mid-April and we then continued submitting runs for billing.

Patient Care Reports were accessed but they were not able to determine if any information was stolen.

Comstar offered and Town of Chilmark accepted to have letters sent to all those potentially affected to make them aware of data breach and provide assistance with credit monitoring.

- **Comstar Update**

Administrative Assistant Allison Graczykowski shared that Comstars reporting system is down, therefore no collection update is available this month.

- **Change to Meeting Date**

Chief Retmier asked the Committee to move date of the Tri-Town Ambulance Committee meetings to the second Wednesday of each month. The Committee agrees that's fine.

- **Next Meeting Date**

June 8, 2022 at 12:00 pm.

- **Adjournment**

Committee Chair Warren Doty motioned to adjourn the meeting at 12:29 pm and Committee Member Jim Newman seconded the motion. The motion passed unanimously.

Prepared by: _____

Allison Graczykowski Administrative Assistant