



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Chief Ben Retmier, Tri-Town Ambulance Chief
P.O. Box 457 West Tisbury, MA. 02575
PHONE/FAX: 508-693-4992
Email: ttemschief@Vineyard.net

Tri-Town Ambulance Committee **April 2, 2019 Meeting Minutes** **Approved by the Committee May 7, 2019**

Committee Chair Warren Doty called the meeting to order at 12:03 p.m.

In attendance

Committee Chair Warren Doty, Committee Member Cindy Mitchell, Chief Ben Retmier, Admin Assistant Allison Graczykowski

Absent: Committee Member Jim Newman

- **Approval of March 5th, 2019 Meeting Minutes**

Committee member Cindy Mitchell moved to approve the minutes as written, Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

- **Old Business**

Chief Retmier shared with the committee that he sent a draft of the Remember When Program to Dr. Casper and has buy in from her. He shared that next steps will be to meet with the Board of Health in each town and then submit an application for each town (as required) although TTA is a regional entity. Chief Retmier anticipates a tentative start date is July 1st. There is some training that will need to be done with staff for fire prevention and learning to check smoke detectors and CO2 detectors. Chief Retmier reiterated that some of the services they'll provide are wellbeing checks including updating File of Life and MOLST review, physician follow up (primary care provider would request a check and things such as bp and weight may be part of that follow up, and fall risk assessments. Chief shared that he is working in conjunction with Council on Aging and attending an event at the end of the month with COA.

- **New Business**

Time will be reserved for topics the chair did not reasonably anticipate.

- **TTA Chief report**

- Three Month Review**

- Chief Retmier shared that from January 2, 2019 to April 2, 2019, Tri-Town Ambulance had a total of 72 incidents. Last year for this same period, there were 64 incidents.

- The year to date total thus far for 2019 is 72 incidents. At the same time last year Tri-Town Ambulance had 64 incidents.

- **Protocol for Deceased Clients**

- Chief Retmier requested approval to implement the following for clients that are transported and pass away: Policy will be to have client's insurance billed and then submit request to Comstar to write off balance after insurance carrier considers for payment. Committee member Cindy Mitchell motioned to approve this policy and Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

- **Comstar Update**

- Collections continue to go well.

- **Next Meeting Date**

- Tuesday May 7th at 12:00 pm.

- **Adjournment**

- Committee member Cindy Mitchell motioned to adjourn the meeting at 12:28 pm and Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

Prepared by: _____
Allison Graczykowski Administrative Assistant