



# **TRI-TOWN AMBULANCE**

## **West Tisbury • Chilmark • Aquinnah**

**Chief Ben Retmier**, Tri-Town Ambulance Chief  
P.O. Box 457 West Tisbury, MA. 02575  
PHONE/FAX: 508-693-4992  
Email: [ttemschief@Vineyard.net](mailto:ttemschief@Vineyard.net)

### **Tri-Town Ambulance Committee December 2, 2020 Meeting Minutes Approved by the Committee January 6, 2021**

Committee Chair Warren Doty called the meeting to order at 12:02 p.m.

#### **In attendance**

Committee Chair Warren Doty, Committee Member Jim Newman, Committee Member Cindy Mitchell, Chief Ben Retmier, Administrative Assistant Allison Graczykowski

#### **Absent**

- **Approval of November 10, 2020 Meeting Minutes**

Committee Chair Warren Doty said in reviewing the meeting minutes he sees that there were two things they had asked for before this meeting. Those items are what would the budget look like if we didn't take 25% of insurance revenue for capital fund and instead apply a full 100% of the revenue to the budget and an update on what other services are doing in terms of call volume.

Chief Retmier offered that he has that information for the Committee today.

Committee Member Cindy Mitchell motioned to approve the meeting minutes from November 10th, 2020 as written. Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

Jim Newman - Absent at time of motion

- **Old Business**

Chief Retmier shared that TTA has had three COVID-19 transports. Of all cases transported and debriefing with Dr. Casper all transports were handled well and appropriately.

Chief shared that they wear N95 - surgical mask, eye protection, face shields as well as Tyvek suits and double gloves.

Chief Retmier also reviewed with the committee how decontamination is done after the transport.

- **New Business**

- **TTA Chief report**

- **Three Month Review**

Chief Retmier shared that from 9/2/2020 thru 12/2/2020 Tri-Town Ambulance had a total of 62 incidents. Last year for this same period, there were 78 incidents.

The year-to-date total thus far for 2020 is 257 incidents. At the same time last year Tri-Town Ambulance had 366 incidents. Runs are down by about a third of our usual call volume.

- **FY2022 Budget**

Chief Retmier shared that the rough revenue number is \$220,000 so far for this calendar year.

If we applied the full 220K to the budget the assessment to each town would go up 3.47%. However, if 75% of revenue is applied as done in prior years the increase to each town would be 9%.

Chilmark Town Administrator Tim Carroll is drafting up an amendment that it would be a one-time amendment for Fiscal Year 22. If the TTA Committee would like to consider adopting the amendment it would require sign off by all appropriate committees.

The committee motioned to take 100% of the insurance revenue funds for this one year and apply them to the operating budget. This motion will go to each Financial Committee and Boards of Selectmen in each town (Aquinnah, Chilmark and West Tisbury) for their approval.

Committee Member Jim Newman motioned to approve and Committee Member Cindy Mitchell seconded the motion.

**The motion passed unanimously.**

After review of the budget for Fiscal Year 22 Committee Member Cindy Mitchell motioned to approve the budget as presented by the Chief Retmier and Jim Newman seconded the motion.

**The motion passed unanimously.**

Chief Retmier reported that the other Island EMS services number of transports are down. Oak Bluffs reported that from January thru November of 2019 they had 1350 transports and for the same time frame in 2020 they are down to 900.

Edgartown shared that they are down 123 runs using the same metric, as compared to last year and Tisbury shared that they are down 74 runs as compared to last year.

Committee Member Cindy Mitchell is on the Capital Committee and needs to report in on what the Capital Plan is. TTA has a rotating ambulance purchase. Cindy asked the Chief to remind her where TTA is on the ambulance rotation. Chief Retmier said that the next one to be replaced is the Chilmark ambulance. The rotation is to run every five years. Chilmark is slated for FY 23. In FY27 TTA would start the process to replace W90.

Chief Retmier also offered that the Building Committee is closer to having final drawings and numbers to present. The next meeting is on December 11<sup>th</sup> or 16<sup>th</sup>. He'll have a better understanding at that time. Chief Retmier will reach out to the TTA Committee after the meeting and share updates.

Chief Retmier has committed to sending out an email to the Committee by the end of the week regarding financial assistance for those taking the paramedic program.

- **Comstar**

Allison Graczykowski shared that collections continue to go well.

- **Next Meeting Date**

January 6, 2020 12:00 pm

- **Adjournment**

Committee Member Jim motioned to adjourn the meeting at 12:38 pm and Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

Prepared by: \_\_\_\_\_  
Allison Graczykowski Administrative Assistant