



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Chief Ben Retmier, Tri-Town Ambulance Chief
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Tri-Town Ambulance Committee

December 10, 2019 Meeting Minutes 12:00 P.M.

Approved by the Committee January 7th, 2020

Committee Chair Warren Doty called the meeting to order at 12:06 p.m.

In attendance

Committee Chair Warren Doty, Committee Member Cindy Mitchell, Committee Member Jim Newman, Chief Ben Retmier, Melanie Becker, Administrative Assistant Allison Graczykowski

- **Approval of November 19th, 2019 Meeting Minutes**

Committee Member Jim Newman motioned to approve meeting minutes from November 19th, 2019 as written. Committee member Cindy Mitchell seconded the motion. The motion passed unanimously.

- **Old Business**

Committee Chair Warren Doty shared that the Chilmark selectmen expect to receive a report tomorrow regarding choosing an architect for the Fire and EMS building.

- **New Business**

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- **TTA Chief report**

Three Month Review

Chief Retmier shared that from September 10th 2019 to December 10th, 2019, Tri-Town Ambulance had a total of 73 incidents. Last year for this same period, there were 79 incidents.

The year to date total thus far for 2019 is 370 incidents. At the same time last year Tri-Town Ambulance had 354 incidents.

MOU Conversation

Chief Retmier shared that we'll need to change the MOU to reflect any changes to how the surplus balance is applied.

Committee Chair Warren Doty agreed that it's proper to propose amending the MOU.

Chief Retmier believes that a formula should be noted in the MOU and be clear.

Based on the Committee's budget and proposal conversation at this meeting, the MOU should be changed to state the following:

- 1) \$28,000.00 or 25% of surplus is applied towards retroactive retirement debt.
- 2) 25% of budget surplus will be applied to the operating budget of next fiscal year
- 3) 50% of surplus will be applied to debt service

Proposal

There was a conversation with Melanie Becker, the Committee and Chief Retmier on what portion of surplus should be applied to FY21 budget. The conversation considered how to possibly apply surplus to the retirement debt.

The Committee, Melanie Becker and Chief Retmier also discussed how the proposed changes would impact the MOU

FY2021 Budget /Surplus

Chief Retmier opened the discussion on what portion of surplus to consider applying to the FY21 budget.

Committee Chair Warren Doty - Need to make up deficit for retro retirement. The committee has agreed to pay this debt back over a ten-year period or \$28,000.00 per year for the next 10 years.

Currently the MOU states that the surplus at the close of a fiscal year is to be returned equally to the three towns.

Chief Retmier offered that Chilmark has held the last three years of surplus while waiting for final numbers from Dukes County Retirement. Now that these numbers are available, it's clear what amounts are due from the other towns to pay back the 20 year old retirement debt.

The Tri-Town Ambulance Committee, Chief Retmier and Melanie Becker discussed the stipend pay increase for EMT's and the budget impact. The Committee unanimously agreed that the stipend increase was appropriate.

Committee Member Jim Newman motioned to adopt the stipend increase to \$225.00 per 10-hour day shift in the off season, and \$200.00 per 14-hour night shift year-round.

Committee Member Cindy Mitchell seconded the motion.

The motion passed unanimously.

Committee Chair Warren Doty stated that the committee has unanimously endorsed to pay 28K towards retirement debt for next 10 years

Committee Chair Warren Doty and Committee Members Cindy Mitchell and Jim Newman agree to apply \$80,000.00 from surplus to fiscal year 2021 budget as a one-time offset.

Committee Chair Cindy Mitchell motioned to approve the FY21 budget with the above amendment.

**Committee Chair Jim Newman seconded the motion
The motion passed unanimously.**

- **Comstar Update**

Collections continue to go well.

- **Next Meeting Date**

Tuesday January 7th, 2020 12:00 pm.

- **Adjournment**

Committee Chair Warren Doty motioned to adjourn the meeting at 1:00 pm and Committee Member Cindy Mitchell seconded the motion. The motion passed unanimously.

Prepared by: _____
Allison Graczykowski Administrative Assistant