



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Chief Ben Retmier, Tri-Town Ambulance Chief
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Tri-Town Ambulance Committee **October 4 2023 Meeting Minutes** **Approved by the Committee November 8th, 2023**

Committee Member Cindy Mitchell called the meeting to order at 12:01 p.m.

In attendance

**Committee Member Cindy Mitchell, Committee Member Marie Larsen, Chief Ben Retmier,
Administrative Assistant Allison Graczykowski**

- **Approval of Meeting Minutes**

**Committee Member Marie Larsen motioned to approve the September 6th meeting Minutes and
Committee Member Cindy Mitchell seconded the motion.
The motion passed unanimously.**

Absent: Committee Chair Jim Newman

- **Old Business**

Chief Retmier shared that he is still working on Advanced EMT position.

- **New Business**

**Committee Member Marie Larsen, Chief Retmier and Administrative Assistant Allison
Graczykowski had a discussion regarding workflow for deposits.**

Committee Member Cindy Mitchell asked if there were any Capital Expenses coming up that exceed \$25,000.00 Chief Retmier shared that he has a list of items that we will need to discuss next month. Chief Retmier offered that they'd like to consider Life Paks and AED's. Life Paks are \$35,000 to \$40,000.00 per unit. A brief discussion was held regarding the funding. A suggestion was made and supported to seek Grant funding as done previously for this purchase. Chief Retmier will discuss this with his peers.

- **Chief Report**

From July 4th to October 4th there were 113 runs. Last year for that same period of time, there were 172.

The year-to-date count is 317 runs. Last year during that same period there were 320 runs.

- **Comstar Update**

Allison shared that an update is not available as she was unable to access Comstar's reporting system.

- **Next Meeting Date**

November 8, 2023

Committee member Cindy Mitchell motioned to adjourn the meeting at 12:24 pm and Committee Member Marie Larsen seconded the motion. The motion passed unanimously.

Prepared by: _____

Allison Graczykowski Administrative Assistant