



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Chief Ben Retmier, Tri-Town Ambulance Chief
P.O. Box 457 West Tisbury, MA. 02575
PHONE/FAX: 508-693-4992
Email: ttemschief@Vineyard.net

Tri-Town Ambulance Committee January 7, 2020 Meeting Minutes Approved by the Committee February 4, 2020

Committee Chair Warren Doty called the meeting to order at 12:06 p.m.

In attendance

Committee Chair Warren Doty, Committee Member Cindy Mitchell, Committee Member Jim Newman, Chief Ben Retmier, Administrative Assistant Allison Graczykowski

- **Approval of December 10th, 2019 Meeting Minutes**

Committee Member Cindy Mitchell motioned to approve meeting minutes from December 10th, 2019 as written. Committee member Jim Newman seconded the motion. The motion passed unanimously.

- **Old Business**

Committee Chair Warren Doty shared that an architect has been hired for the new Fire/EMS building. The architect presented an overall concept. The next meeting will be in two weeks and they anticipate receiving new drawings and cost estimates for the buildings in preparation for the April town meeting.

- **New Business**

Chief Retmier advised committee that Ellen Biskis, Accountant asked if any of the committee members wished to be included on emails for things like budget, revenue and so forth. All committee members would like to be added to the distribution list for TTA communications.

- **TTA Chief report**

Three Month Review

Chief Retmier shared that this report will be a year end review in lieu of 3-month review that is typically provided. In calendar year 2018 Tri-Town Ambulance had 371 incidents and in calendar year 2019 393 which includes 62 refusals.

Review of MOU Draft

The Committee reviewed and discussed the MOU Draft.

The biggest change to the MOU shows that any budget surplus will not be returned to the towns. The MOU will clearly define what the surplus will be used for.

The Committee requested the following changes:

After additional consideration the Committee agreed that the retirement debt should be a line item in the budget. The amount each year would be \$28,217.70. Chief Retmier shared that the budget has been submitted for fiscal year 2021 and that this could be done beginning in fiscal year 2022. The Committee agreed and maintain that the first payment of \$28,217.70 for fiscal year 2021 will be made from the existing budget surplus.

The Committee also remains committed to pay back the retirement debt over a ten-year period.

Additionally, as previously discussed \$80,000.00 from the surplus will be used to offset the Fiscal Year 2021 budget.

The Committee agrees that the remaining balance of the surplus shall be divided equally by three and returned to the towns.

The changes to the MOU as discussed during this meeting will be as follows:

Remove 3A - which stated \$28,000 or 25% of surplus is to be applied towards retroactive retirement debt, whichever is higher.

3B becomes 3A stating 25% of the budget surplus will be applied to the operating budget of the next fiscal year.

3C becomes 3B and will state 75% of the budget surplus will be applied to the operating budget of the next fiscal year.

The Committee members will take this information to the corresponding towns for discussion. "Review of MOU Draft" will remain on the agenda.

- **Review of Proposal Draft**

- **Comstar Update**

Collections continue to go well.

- **Next Meeting Date**

Tuesday February 4th, 2020 12:00 pm.

- **Adjournment**

Committee Chair Warren Doty motioned to adjourn the meeting at 12:55 pm and Committee Member Cindy Mitchell seconded the motion. The motion passed unanimously.

Prepared by: _____
Allison Graczykowski Administrative Assistant