



# **TRI-TOWN AMBULANCE**

## **West Tisbury • Chilmark • Aquinnah**

**Chief Ben Retmier**, Tri-Town Ambulance Chief  
P.O. Box 457 West Tisbury, MA. 02575  
PHONE/FAX: 508-693-4992  
Email: [ttemschief@Vineyard.net](mailto:ttemschief@Vineyard.net)

### **Tri-Town Ambulance Committee** **January 5, 2022 Meeting Minutes** **Approved by the Committee February 9, 2022**

Committee Chair Warren Doty called the meeting to order at 12:03 p.m.

#### **In attendance**

Committee Chair Warren Doty, Committee Member Jim Newman, Chief Pachico, Chief Ben Retmier, Administrative Assistant Allison Graczykowski

Absent: Cindy Mitchell

Committee Member Jim Newman motioned to approve the meeting minutes from December 8, 2021 as written. Committee Chair Warren Doty seconded the motion. The motion passed unanimously.

- **Old Business**  
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- **New Business**  
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- **Chief Report**

Chief Retmier shared run numbers for the past five years as detailed below.

2021- 389 runs

2020 – Covid year

2019 - 394 runs  
2018 - 371 runs  
2017 - 420 runs  
2016 – 408 runs

- **Covid**

Chief Retmier has policy that masks must be on at all times in the station out of an abundance of caution.

Chief Retmier states that due to small core of people – if any TTA staff has an exposure they are off the ambulance. PPE supplies are good. As a whole TTA is in an okay situation. There are plans in place in the event a large number of staff comes down with Covid.

- **Gift Fund Policy**

Chief Retmier asked to add clarification to the gift fund policy and add reimbursement for travel – boat and mileage to the language. Committee Member Jim Newman moved to amend the Gift Fund Policy. Committee Chair Warren Doty seconded the motion.

- **Comstar**

Allison Graczykowski shared that information is not available as she is waiting for Comstar to install new report program on her laptop.

- **Next Meeting Date**

February 2, 2022

- **Adjournment**

Committee Chair Warren Doty motioned to adjourn the meeting at 12:27 pm and Committee Member Jim Newman seconded the motion. The motion passed unanimously.

Prepared by: \_\_\_\_\_

Allison Graczykowski Administrative Assistant