

West Tisbury Tree Advisory Committee  
Committee Meeting  
May 3, 2023  
Noon-1:00pm

Meeting Minutes –

In attendance: Timothy Boland, Jeremiah Brown, Emily Ellingson, Dave Fielder, JT Hunt, Oliver Osnoss  
Not in attendance: Angela Luckey, Jevon Rego

1. Approved Meeting Minutes from October 5, 2023
  - a. Minutes were approved unanimously
2. Tree Plantings
  - a. Trees and locations
    - i. There has been discussion about Brandy Brow Hilltop being under conservation easement. Tim will talk with the Conservation Commission and Fran Woods to discuss the flowering dogwood and shadbush slated for the hilltop.
    - ii. Complete Streets will be re-directing the path at Brandy Brow Hilltop; Oliver is on the Complete Streets committee and will guide the committee on where we can/can't plant
    - iii. The committee will informally meet to decide exact tree locations
    - iv. May need to talk with company, TDL, that mows some of the areas we are planting trees so they know where they will be located
  - b. Timeline
    - i. Best time for tree plantings is Spring, although fall is also a good time to plant
    - ii. No tree plantings from July 1 – August 31 – this is a bad time to plant trees due to drought and heat
    - iii. Bid package put together by May 12, bid deadline of June 15, tree plantings by June 30, in the fall, or next spring
      1. Jeremiah will look into when we need to spend the money from the town – if it needs to be by the end of the year we will need to do tree plantings in Sept/Oct.
      2. Companies will need lead time on trees, and timing may depend on availability
  - c. Bids
    - i. A uniform Bid Package needs to be put together and should include the following: list of trees and their sizes (caliper, height); map of locations for tree plantings; preference of timing for plantings; tree planting specifications
    - ii. Bid package should mention that there cannot be substitutions for tree species and companies can schedule site meetings with Jeremiah or Tim
    - iii. Recommend flowering dogwood Appalachian series
    - iv. Could put a public notice in the paper
    - v. Emily will put together a uniform bid package and send it to the group to review by May 12th
  - d. Watering

- i. Bartlett Tree has offered to donate time for a fertilization program (watering and fertilizing for the first growing season)
- 3. Next Meeting Time, Date, Focus
  - a. We will meet informally on **Friday, May 12 at 12pm** at the West Tisbury Town Hall Park to put out stakes for tree plantings at the park and Brandy Brow Hilltop
  - b. The next meeting is **Wednesday, June 7, 2023 at 12pm** at the Polly Hill Arboretum in the Education and Botany Lab
  - c. Next meeting will involve looking at bids and logistics for the tree plantings