

WEST TISBURY PERSONNEL BOARD
MINUTES
July 10, 2023

Present: Leon Brathwaite, Janice Haynes and Brian Smith

Absent: Hunter Moorman

Also Present for all or part of the meeting: Skip Manter and Larry Schilmeister

Leon called the meeting to order via Zoom video conferencing at 5:09PM.

Minutes: A motion was made and seconded to approve the minutes of the March 13 and June 12 ,2023 meetings as written. Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye.

Evaluations: A motion was made by Brian, seconded by Janice to accept the evaluations with a one-step increases as approved by the Department Head for the following staff:

Joan Chavez (Assistant Treasurer/Collector)
Randall Fauteux (Park and Rec)
Kim Leaird (ZBA)
Mike Tinus (Park and Rec)
Amelia Smith (Energy/ Climate Committee)
Nate Story (Park and Rec)

Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye.

New Business:

New Member: The board met with Larry Schilmeister who is interested in joining the board Mr. Schilmeister told the board about his background and how he came to live on the Vineyard.

After a brief discussion, a motion was made by Brian and seconded by Janice to recommend Mr. Schilmeister to the Select Board for appointment as a full member to the Personnel Board. Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye

Administrative The following paperwork was signed:

Job Certification Form _ Affordable Housing
Job Certification Form -Circulation Assistant Substitute (Library)
Job Certification Form - Noah Stobie (Police)
Job Certification Forms – Summer hires (Park and Rec)

Documents noted for the record: Approval of Vacation Carry over for Oliver (Highway Dept)

There being no other business to discuss, the meeting adjourned at 5:28 PM.

Respectfully Submitted,

Maria McFarland
Board Administrator
APPROVED
9/11/2023