

WEST TISBURY PERSONNEL BOARD  
MINUTES  
October 16, 2023

**Present:** Leon Brathwaite, Janice Hayne, and Brian Smith

**Absent:** Hunter Moorman and Larry Schilmeister

Also present for all or part of the meeting: Matt Gebo and Skip Manter

Staff present: Maria McFarland

Leon called the meeting to order via Zoom video conferencing at 5:01 PM.

**Minutes:** A motion was made by Brian, seconded by Janice, to approve the minutes of the September 11, 2023 meeting as written. Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye.

**Evaluations:** A motion was made by Brian, seconded by Janice to accept the evaluations with a one-step increases as approved by the Department Head for the following staff:

Jeffrey Fisher (Local Inspector), Mary Jane Nevin (Assessors) ,Will Reich (Shell Fish) and Joe Tierney (Building Inspector) Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye.

Janice abstained from the next vote. A motion was made by Brian, seconded by Leon to accept the evaluation with a two-step increase ( to catch her up as she didn't have an evaluation in 2022) as approved by the Department Head for Janice Haynes (Fin Comm). Brathwaite-aye, and Smith -aye. Janice abstained. Motion carried. 2-0-1.

**New Business:**

**FY2025 Wage Adjustment:** Members looked at the 12- month percentage change from June 2022 to June 2023 for Employment Cost Index in anticipation of the September number being issued on October 31. Leon said the number was 4.9 for state and local government workers, not the 4.7 posted on the agenda. . The September number will be used for the wage adjustment for FY2025 and will be voted on at the next meeting. After a brief discussion no action was taken

**Changes to Personnel Bylaw:** Leon asked if we had any sections of the Bylaw that need to be changed at the Fall Town Meeting. Maria said she went through the minutes and didn't find any discussion or votes on this matter. Leon asked if we have changed Columbus Day to Indigenous Peoples Day. Maria said no not yet.

The wording of a warrant article would be, A motion to amend the personnel. Bylaw at Section 11- 2 Recognized holidays to change Columbus Day to Indigenous Peoples. Day. No action was taken.

**Administrative The following paperwork was signed:** Job Certification Form—Library page

**Documents noted for the record:** Change of status form (Library) and Vacation Carry Over approvals (Library)

There being no other business to discuss, the meeting adjourned at 5:12PM.

Respectfully Submitted,  
Maria McFarland  
Board Administrator  
APPROVED  
11/13/2023