

WEST TISBURY PERSONNEL BOARD
MINUTES
January 8, 2024

Present: Leon Brathwaite, Janice Hayne, and Brian Smith

Absent: Hunter Moorman and Larry Schilmeister

Also present for all or part of the meeting: Matt Gebo, Kathy Logue and Skip Manter

Staff present: Maria McFarland

Leon called the meeting to order via Zoom video conferencing at 5:02 PM.

Minutes: A motion was made by Janice seconded by Brian, to approve the minutes of December 11, 2023 meeting as amended. Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye.

Evaluations: A motion was made by Janice, seconded by Brian to accept the evaluations each with a one-step increase if approved by the Department Head for; Elliott Bennett and Lyn Neilley (Library), and Louis Slingerland (Highway). Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye.

The evaluations for Maria McFarland (PB) and Joe Tierney (Building Inspector) were tabled a future meeting.

New Business:

Multi- departmental staff person/ review and grading: Kathy was present to go over the revised multi departmental staff job description to explain why an IT manager has been added. After a review of the position the members had several questions and asked Kathy to do some more work to refine the description. No action was taken.

The members agreed to hold a meeting on January 29, 2024 to grade this position so that it's addition to the classification plan can be an article on the annual town meeting warrant. The warrant closes on February 6.

Annual Report: A motion was made by Janice, seconded by Brian to approve the Annual Report with revisions Maria will make. Roll Call Vote: Brathwaite-aye, Haynes-aye, and Smith -aye

Administrative The following paperwork was signed: Job Certification Form for the Assistant Animal Control Officer was tabled at the Animal Control Officer's request.

There being no other business to discuss, the meeting adjourned at 5:45 PM.

Respectfully Submitted,

Maria McFarland
Board Administrator
Approved 3/12/2024