

WEST TISBURY PERSONNEL BOARD  
MINUTES  
May 8, 2023

**Present:** Leon Brathwaite, Hunter Moorman, Janice Haynes and Brian Smith

**Also Present for all or part of the meeting:** Skip Manter

Leon called the meeting to order via Zoom video conferencing at 5:01 PM.

**Minutes:** No meeting was held in April.

**Performance Evaluations:** A motion was made and seconded to accept the evaluations with a one-step increases as approved by the Department Head for Dierdre Leopold, Ginger Norton and Alexandra Pratt ( all of the Library), Jennifer Rand and Bruce Stone (Select Board) Roll Call Vote: Brathwaite-aye, Haynes-aye, Moorman – aye, and Smith -aye.

**New Business:**

- ❖ Board of Health Agent hire: Alex Lam.

There were questions about Alex’s qualifications. The Board would like to know when he will be getting his certifications and are asking for a time table.

Moorman moved to accept the application with the proviso that Alex make progress toward certifications and provide the Board with a time line. Smith seconded. A starting hourly rate of Grade 8 step 3 was approved.

Roll Call Vote: Brathwaite-aye, Haynes-aye, Moorman – aye, and Smith -aye.

- ❖ Parks & Rec – Summer Hires:

- Lake
- Fragosa
- Pruciano
- Young
- Lawless
- Graczykowski.

There was no discussion of the summer hires.

Smith moved to accept the applications for the Parks & Rec summer hires. Moorman seconded.

Roll Call Vote: Brathwaite-aye, Haynes-aye, Moorman – aye, and Smith -aye

**Administrative:** Documents noted for the record: Assessors – Nevin Six Month Probation. Change of Status – Garrison Vieira resignation

**Topics not anticipated:**

Leon wanted to discuss the Annual Town meeting and the warrant article that the board submitted. He also brought up the topic of diversity and the appointment of a DIA officer. No action was taken.

**Scheduling:**

There is another meeting tentatively scheduled for May 22 which we may need for summer hires. The next regular meeting will be June 12.

There being no other business to discuss, the meeting adjourned at 5:23 PM.

Respectfully Submitted,

Janice Haynes Member

APPROVED

6/12/2023