

WEST TISBURY PERSONNEL BOARD
MINUTES

February 13, 2023

Present: Leon Brathwaite, Janice Haynes, James Klingensmith, Hunter Moorman, and Brian Smith

Absent: Janice Haynes

Also Present for all or part of the meeting: Matt Gebo and Skip Manter

Staff Present: Maria McFarland

Leon called the meeting to order via Zoom video conferencing at 5:03 PM.

Minutes:

- The minutes of the January 9, 2023 were approved as written. Roll Call Vote: Brathwaite – aye, Klingensmith – aye, and Smith - aye.
- The minutes of the January 18, 2023 were approved as written. Roll Call Vote: Brathwaite – aye, Klingensmith – aye, and Smith - aye.
- The minutes of the January 23, 2023 were approved as written. Roll Call Vote: Brathwaite – aye, Klingensmith – aye, and Smith - aye.

Performance Evaluations: A motion was made by Jim, seconded by Brian to accept the following evaluations with step increases as approved by the Department Head:

Lyn Neilley (Library)
Nikolaj Wojtkielo (Police)

Roll Call Vote: Brathwaite-aye, Klingensmith -aye, and Smith-aye.

Hunter arrived after the above votes were taken.

Administrative

Documents to be signed: Job Certification Form Substitute Circulation Assistants (6 hires)

Documents noted for the record:

Letters regarding completion of Probationary Period for ZBA Administrator and Police Lieutenant
Approval of vacation carry over for Nikolaj Wojtkielo

There being no new business to discuss, the meeting adjourned at 5:28 PM.

Respectfully Submitted,

Maria McFarland
Board Administrator
Approved March 13, 2023