

WEST TISBURY PERSONNEL BOARD
MINUTES
January 18, 2023

Present: Leon Brathwaite, , Hunter Moorman, and Brian Smith

Absent: Janice Haynes and James Klingensmith

Also Present for all or part of the meeting: Matt Gebo and Erik Lowe

Staff Present: Maria McFarland

Leon called the meeting to order via Zoom video conferencing at 5:10 PM.

This is a special meeting of the Personnel Board called at the request of the Board of Health for permission to offer a job applicant the Health Agent position at Grade 8 step 3.

Prior to the meeting, members received copies of the 2 applications submitted for this position.

The applicant with the requisite minimal experience turned the position down when offered at step 1.

Erik told the board that while the best candidate had the education requirements, the level of experience was not sufficient to automatically warrant a higher starting step based on being a candidate with extensive experience in the field of public health. However, there were only two applicants.

Erik said the Board of Health has arranged to run the job ad again until the position is filled. The BOH would like the flexibility to go back to the first candidate if no other applications are submitted, or if another well qualified candidate applies, to offer the position at up to step 3 without coming back to the Personnel Board in advance of making an offer.

After a brief discussion, a motion was made by Brian, seconded by Hunter to grant permission to the Board of Health to offer the Health Agent position to the most qualified candidate of their choice at a starting hourly rate up to step 3 on Grade 8 without further approval of the Personnel Board.

Roll Call Vote: Brathwaite-aye, Moorman – aye, and Smith – aye.

There being no new business to discuss, the meeting adjourned at 5:22 PM.

Respectfully Submitted,

Maria McFarland
Board Administrator
APPROVED
FEBRUARY 13, 2023