

WEST TISBURY PERSONNEL BOARD
MINUTES
January 10, 2022

Present: Leon Brathwaite, Janice Haynes, James Klingensmith, Hunter Moorman, and Brian Smith
Staff Present: Maria McFarland

Leon called the meeting to order via Zoom video conferencing at 5:00 PM.

Minutes: The minutes of the December 13 and December 16 meetings were approved as written. Roll Call Vote: Brathwaite – aye, Klingensmith -aye, Haynes-aye, Moorman – aye and Smith -aye.

Performance Evaluations: Janice made a motion, seconded by Jim to accept the evaluation for Olivia Larsen Gately of the Library with a one-step increase as approved by the Department Head. Roll Call Vote: Brathwaite-aye, Haynes-aye, Klingensmith-aye, Moorman – aye and Smith – aye.

Old Business: None

New Business:

Warrant Articles:

- Seasonal Pay Scale/ Minimum wage adjustment \$14.25 effective 1/1/2022:
- Year-Round and Seasonal Pay Scales: 2/4% wage adjustment:

A motion was made by Janice, seconded by Hunter to submit these warrant articles for approval at Town Meeting. Roll Call Vote: Brathwaite-aye, Haynes-aye, Klingensmith-aye, Moorman – aye and Smith -aye.

Administrative:

2021 Annual Report: Brian made a motion, seconded by Jim to approve the 2021 Annual Report as revised during a brief discussion. Roll Call Vote: Brathwaite-aye, Haynes-aye, Klingensmith-aye, Moorman – aye and Smith – aye.

Documents to be signed:

- Job Certification Forms /Assistant Animal Control Officers (2)

Documents noted for the record:

- Vacation Carry-over approval: Gately (Library)

There being no new business to discuss, the meeting adjourned at 5:30 PM.

Respectfully Submitted,

Maria McFarland
Board Administrator
APPROVED
2/14/2022