

**West Tisbury Free Public Library
Board of Trustees
Monthly Meeting Minutes**

Approved June 14, 2022

Date: May 10, 2022

Trustees Present: Rob Hauck, Fran Finnigan, Lynn Hoeft, Micah Thanhauser, Wendy Nierenberg, Emily Fischer (by Zoom).

Director: Alexandra Pratt

Minutes: April meeting was cancelled; approved minutes from March meeting.

Director's Report: Dated March, 2022

- **Library attendance, both in-person and virtual is holding steady.**
- **Traditional Story time has returned.**
- **Spring Egg Hunt was a success and well-attended.**
- **Teens are coming back into the library after a slow start due to**

Covid.

- **Charter School Drama Club used the library for play rehearsals.**
- **Friends has still not found a place for the book sale.**

New Business:

- **Rob asked about the "masks optional" plan. Percentage of mask-wearers is about 30-40%; and about 50% at programs.**

He also wondered if there was a state or local procedure for closing the library should it become necessary. Alexandra knew of no formal procedure and asserted that staff shortages are the most likely reason for closing the building.

- **The library is short staffed by 2 circulation assistants. Sunday hours have been cancelled and adjustment to staff schedules accommodate for this.**
- **The Trustees agreed that some form of appreciation should be given to Wayne Smith for his years of service to the Library.**
- **The library will offer free fax service to patrons.**

Old Business:

- **The Strategic Plan, required in order to obtain grant money, is in the works.**
- **Stakeholder forums assist the library in creating the plan. A number of meetings are being planned and advertised in the library email, newsletter, town columns in local newspapers, and a press release.**
- **One meeting, to be held May 26, will be facilitated by a representative of the Massachusetts Library System.**
- **The Director's evaluation has been completed.**
- **Feedback from staff includes the need for a full-time circulation person, on-going communication, and more MLS training.**

- Thanks was extended to Wendy for her efforts in obtaining staff feedback.
- A volunteer garden clean-up party was suggested, but not scheduled.
- A library neighbor has acknowledged that the invasion of Japanese Knotweed has spread to the library's garden from his yard. No solution has been offered.

Unanticipated topics: none

Correspondence received:none

Adjournment: 2:05 pm

Next Meeting: Tuesday, June 14, 2022

Submitted by: Fran Finnigan