

**West Tisbury Free Public Library  
Board of Trustees  
Monthly Meeting Minutes**

**APPROVED March 9, 2021**

**Date: Feb. 9, 2021**

**Trustees Present: Rob Hauck, Wendy Nierenberg, Elaine Barnett, Lynn Hoeft, Fran Finnigan**

**Trustees Absent: Wayne Smith**

**Director: Alexandra Pratt**

**Minutes: of Jan.12 meeting approved**

**Director's Report: Alexandra sent a detailed report of on-line programs for children, teens, and adults, Mass. Library Association news, and building repairs. She included notes and letters from patrons who appreciate the efforts by the library staff to provide meaningful experience to all age groups.**

**Old Business:**

**The HVAC system, which has not been updated in 14 years requires new parts. Parts have been ordered from the manufacturer and will be installed when they arrive. This might necessitate closing the library for a couple of days. Meanwhile, space heaters have been placed at each work station.**

**Policy and Procedure reviews will be done by Rob, Fran, and Wendy. Alexandra suggested beginning with the policies governing Art exhibits. Alexandra will select the policies for review and send them to the committee. A Zoom meeting will convene for discussion. Most policies will require language regarding operating during the pandemic.**

**New Business: Wendy and Alexandra attended a Zoom luncheon with legislators representing the Cape and Island and found that they were very familiar with the challenges of keeping libraries funded and current. Julian St Cyr and Dylan Fernandes attended to announce that the state legislature had fully budgeted libraries.**

**New Business: CLEAR Grant:** Rob, a member of the town Climate Action Committee attended a meeting of the CAC and the Historical District Commission. The meeting was called to discuss the installation of solar panels on the library roof which is located within the town historic district. Attendees also discussed the installation of a solar canopy over a portion of the library parking lot, what to do with excess energy from the panels, and the request by the VTA to use the canopy area as a bus recharging station. Rob noted that no one attending was representing the library and another meeting was schedule for Feb. 22, at 5:30pm to include library representation. The Zoom link is on the town website.

**FinCom:** Wendy attended the FinCom meeting with Alexandra and declared it a "Love Fest". The library budget was accepted without question.

**Correspondence received:** Included in Director's Report.

**Adjournment:** 6:23pm

**Next Meeting:** Tuesday, March 9, at 5:30pm

**Submitted by:** Fran Finnigan