

West Tisbury Free Public Library
Board of Trustees
Monthly Meeting Minutes

APPROVED January 10, 2023

Date: Dec. 13, 2022

Trustees Present: Rob Hauck, Wendy Nierenberg, Fran Finnigan, Emily Fischer, Lynne Hoeft, Micah Thanhauser

Director: Alexandra Pratt

Minutes: Minutes of November meeting read and approved.

Director's Report:

- Library continues to be used heavily, in person, virtually, and for special events.
- Children's Room is active with Saturday Crafts and Wednesday Storytime.
- Hugh Phear's Chain Reaction activity was well attended.
- Book sales are brisk. Friends raised \$1000.00 on a recent weekend.
- The WTLF is receiving donations in memory of David and Rosalee McCollough as a result of their recent fundraising letter.
- Slough Cove Farm is stocking the refrigerator in the lobby.
- Parking lot lights are working.
- Building alarms keep going off, but are not triggering ESS Center.
- ESS wants to replace them.

Old Business:

- Emily Fischer is the new chair of the Library Trustees.

New Business:

- The budget has been prepared.
- Personnel line has an increase of 11.8%. Otherwise the budget is static.
- Alexandra states the library needs another full-time circulation Asst. That salary is not in the current budget.
- The Child Safety Policy has been slightly amended to state that children in 4th grade and above can be unattended after school

from 3-5pm. Previous policy stated that no child under 10 years old can be unattended. The Trustees approved this clarification.

- The Trustees and the Director see the need for a policy concerning the placing of commemorative plaques in the library. Since the Foundation raises funds and the Trustees run the building, it is up to the Foundation to make a policy concerning receiving funds for specific items. It is suggested that the Trustee and the Foundation work together to create a policy for future "naming" items.

- The Trustee voted in favor; Rob Hauck opposed.

Unanticipated topics: none

Correspondence received: none

Adjournment: 2:30pm

Next Meeting: January 10, 1:00pm

Submitted by: Fran Finnigan