

West Tisbury Public Library Board of Trustees
Minutes 6/11/19
Location: West Tisbury Library

Attendees:

Trustees: Caroline Flanders (Chair), Wendy Nierenberg (Vice-Chair), Elaine Barnett,
Fran Finnigan, Wayne Smith, Rob Hauck,

Present: Laura Coit, Alexandra Pratt

Minutes:

Caroline Flanders called the meeting to order at 6:34.

Minutes of 5/14/19 were approved at 6:35, Wayne Smith abstaining.

Director's Report: (Also see Attached)

- Oak Leaf has begun work on the landscaping between the library and the Field Gallery.
- The sound system in the community room will be reevaluated by Phil DeRosa to bring in to its peak performance.
- The annual Book Sale will be July 26-29; the drop-off deadline is June 26.

Old Business:

- The collaborative fundraising effort of the Foundation and the Friends of the Library is continuing and is expected to reach final decisions regarding the text of the annual appeal at the next meeting. All parties are pleased with the progress made.
- Nelia Decker has decided that her last day as Children's Librarian will be August 5th. In all likelihood, her successor will not be in place by then. Staffing arrangements will be developed to deal with this eventuality.
- The Board unanimously concurred with the Policy Review Committee recommended that there was no need to alter existing conduct guidelines.

New Business:

- The Board unanimously approved the director's carry-over of up to 160 vacation hrs. The decision will be communicated to the Personnel Board.
- Laura Coit briefed the Board on the notary services provided by the library, pointing out that there are no state guidelines or monitoring. In the absence of rules, she questioned if there were things that she should not notarize, e.g., wills, power of your attorney. It was the sense of the Board that asking library patrons to act as witnesses violates patrons' privacy; that library staff are not free to give legal advice; that the notary should have confidence on the veracity of the proof of identification; and that notarize documents, not in English presented a particular problem that deserves more consideration.

Correspondence:

- The library has received contributions in support of the forthcoming program of Troubadour/Trobairitz poetry and music (July 14, 2019)

Public Comments: None received

Adjournment: 7:20 pm.

Next Meeting: Tuesday, July 9, at 5:30 pm

Submitted by: Rob Hauck, 7/3/2019

APPROVED 7.09.2109 4:11 PM