

## West Tisbury Public Library Board of Trustees

**Date:** Tuesday, March 12, 2019

**Location:** West Tisbury Library

**Attendees:**

Trustees: Caroline Flanders (Chair), Wendy Nierenberg (Vice-Chair), Fran Finnigan, Elaine Barnett, Rob Hauck, Wayne Smith

Caroline Flanders called the meeting to order at 6:33.

**Minutes:**

Minutes of 3/12/19 were approved at 6:34.

**Director's Report:** (See Attached)

- It was discovered that a library page was working below the minimum wage. The Personnel Board amended this oversight by adjusting the scale for seasonal workers.

**Old Business:**

- Grievance Policy – The following wording will be added to meet the Personnel Board's request.

The Board shall schedule an executive session in accordance with applicable law to review all materials and to hear the testimony of the Director and grievant. The Board shall decide on a resolution to the problem and present it in writing to the grievant and Director within seven (7) days of the Board meeting. *A copy of said written resolution shall be provided to the Personnel Board.*

- This wording was approved by the Board
- Update on landscaping RFQ - The Town received a response to the RFQ such that an amendment to the CPC request will not be needed at ATM

**New Business**

- No new business

**Correspondence:**

- No correspondence

**Adjournment:** 6:56 pm.

**Next Meeting:** Tuesday, April 17, at 5:30 pm

Submitted by: Rob Hauck, April 8, 2019

**APPROVED APRIL 17, 2019 5:44 PM**