

West Tisbury Public Library Board of Trustees  
Minutes 1/14/2020  
Location: West Tisbury Library

**APPROVED 2.11.2020 6:35 PM**

**Attendees:**

Trustees: Caroline Flanders (Chair), Wendy Nierenberg (Vice-Chair), Fran Finnigan, Elaine Barnett, and Rob Hauck

Present: Beth Kramer, Alexandra Pratt

**Minutes:**

Caroline Flanders called the meeting to order at 6:32 pm.

Minutes of 12/10/19 were approved at 6:34 with the addition of Elaine Barnett's name to those present at the meeting.

**Director's Report:** (See Attached)

- Beth reported that the Library Journal again awarded Five Stars to the West Tisbury Library.
- The library also received special recognition from the U.S. Department of State for its passport services. There will be a ceremony in Washington, D.C.

**Old Business:**

- Caroline and Laura Coit drafted guidelines for the Notary Public services provided by the library. Included in the instructions: "The library reserves the right in its sole discretion to not provide notary services if the patron or circumstances raise any issue of authenticity, ambiguity, doubt, or uncertainty." The draft was adopted unanimously.
- Rob Hauck submitted a transition letter from the Board's Search Committee for the new Library Director. After a series of preliminary reviews, the Search Committee put forward the names of Alexandra Pratt and Sondra Murphy for further consideration by the Board of Trustees. The Board accepted the Search Committee's recommendations and made plans to contact the two candidates to set up final interviews with the Board and meetings with the library staff.

**New Business:**

- The Board adopted policies governing the proctoring exams in the library.

**Correspondence:**

**Adjournment:** 7:38 pm.

**Next Meeting:** Tuesday, January 21, 2020, at 1:00 pm to interview Alexandra Pratt

Submitted by: Rob Hauck, 1/29/20