

November 5, 2023

Improving Governance Task Force
Friday, November 3, 2023
Zoom Meeting 5:15 P.M.

Present: John Christensen (Chair), Cynthia Mitchell (Select Board member), Susan Silk, Suzi Wasserman, Andy Zaikis

Chairperson John Christensen called the meeting to order at 5:15P.M. following zoom technicality challenges.

Minutes of the October 27th meeting were unanimously approved by John Christensen, Cindy Mitchell and Susan Silk. This meeting pre-dated the addition of Zaikis and Wasserman.

Old Business:

- Survey
 - Committee members reviewed the questions, edited and eliminated
 - discussion of process for distribution of the survey. Suzi Wasserman and Cindy Mitchell will be creating document that records names of appointees to boards/committee. Susan Silk said she would forward preliminary database created
 - discussion of privacy issues concerning the request for names and email addresses
 - It was decided that there would be a letter to chairman/administrative staff of the Boards/Committees with link to survey
 - A flash meeting will be scheduled to approve the list of boards/Committees
 - J.Christensen and C. Mitchell agreed the deadline for survey distribution is immediately after Thanksgiving.

News Release

- With questions removed from Survey Silk will edit the News Release
- Release will be distributed immediately after Survey distribution

New Business:

- Susan Silk asked if start time of meetings could be moved to 4P.M. The members agreed

At 6:10P.M. Chairman Christensen asked for a motion to adjourn and it was unanimously approved.

Submitted by Susan Silk

Approved: December 29, 2023