

*Approved 8/17/22*  
**TOWN OF WEST TISBURY**  
**Howes House Study Committee**  
**August 10, 2022 8:30 am**

**Present:** : Skipper Manter, Kathy Logue, Jim Klingensmith; Bethany Hammond; Bernadette Lyons; Richard Andre, Virginia Jones, Jennifer Rand, Mike Josefek, Donald Velozo

**Minutes:** *JK motioned to approve the minutes of 6/15/22, 6/28/22 & 7/13/22. KL seconded the motion with corrections. A roll call vote was unanimous in favor.*

**Review of Designer RFQ:** Mike went through the details of the RFQ that the Town will use to find an architect for the project. Committee members had some small changes to the document but in general were happy with it and ready to proceed.

Kathy asked if the Committee should be changing their name to be the Building Committee now that the feasibility work has been completed. Jen will put that on the Select Board's agenda for 8/17/22.

Kathy asked how long until the bids would be back, Jen estimated 6 weeks.

*KL Motioned to accept the RFQ as amended. JK seconded the motion. The vote on the motion was unanimous in favor.*

*Respectfully Submitted by Jennifer Rand*