

Approved 8/10/22
TOWN OF WEST TISBURY
Howes House Study Committee
June 15, 2022 8:30 am

Present: Skipper Manter, Kathy Logue, Bernadette Lyons, Jim Klingensmith, Bethany Hammond and Jen Rand

Minutes: *KL motioned to approve the minutes of 6/1/22. BL seconded the motion. A roll call vote was unanimous in favor.*

Owner's Project Manager Selection: Jen said she had read through all the submittals, and had taken a stab at the evaluations for each and concluded that the four submittals were not really that different. All met the basic requirements and each seemed to have strengths to recommend them. Her other comments were as follows: P3 was the only company to have no island work experience; ACG was headed by Mike Josefek who was the OPM for the town hall. She said that she wasn't sure how he would be for the pre-construction phase but there was no one she would rather have during construction. CHA is the company that bought Daedalous and her more recent experience with that company was perhaps less than favorable and Atlantic did work in Aquinnah and Oak Bluffs, She said Aquinnah is happy with them but she knew of a number of big issues with the Oak Bluffs town hall that perhaps should have been headed off by the OPM for that project. Skipper said he felt it was critical that the firm chosen have experience working on the island, Bernadette agreed with him. Kathy also felt island experience was critical. She said she had not been impressed with the work done by CHA on the Library noting that the costs saving measures should have been proposed much earlier in the process when the budget began to escalate. She agreed that Mike Josefek was a true advocate for the town during the town hall build and helped avoid what could have been construction problems by holding the builder responsible at every step. Kathy also noted that CHA was huge corporation and expressed concern if we would get the attention we need. Skipper said he has been impressed with CHA on the TriTown building and the principal on that job would be the same on ours. Bethany said she felt that not only was island experience important but past experience working on senior centers. Jim said he had rated them all and CHA came out on top. He noted one firm's spelling errors and lack of attention to detail, which was concerning.

The Committee will meet with the Atlantic, ACG and CHA on the 28th. P3 will not be interviewed due to their lack of Island experience.

Meeting with Chilmark and Aquinnah Regarding Funding:

The meeting will begin at 4:00 on the 22nd but anyone wishing to tour the building first will be invited to do so with Kathy and Skipper at 3:30 that day. The Board ran through the presentation

they will give. Bernadette asked if there was a way to quantify the cost to a town to provide the same service if they opt not to participate. Jen said no, because they would probably not offer the same level of services.

The meeting adjourned at 9:51 am

Respectfully Submitted Jennifer Rand Town Administrator