

Approved 6/1/22
TOWN OF WEST TISBURY
Howes House Study Committee
April 27, 2022 8:30 am

Present: Skipper Manter Jen Rand, James Klingensmith, Bethany Hammond, Kathy Logue, Bernadette Lyons, Annie Fisher, Sean Conley, Kate Warner

Minutes: *K. Logue motioned to approve the minutes of 4/6 with a correction. J. Klingensmith seconded the motion. The roll call vote on the motion was unanimous in favor.*

Owner's Project Manager Request for Quotations: Jen gave a brief overview on the role of the OPM and the skill sets they need versus the architects and engineers. Kathy noted that knowledge of the high performance system design is not as important as their ability to assure the project is built as designed, on time and on budget. Kate said it is important for them to have enough knowledge to encourage better systems. After some further discussion the Committee was comfortable with the release of the document, and allowing Kathy and Jen to make any other small changes they found necessary prior to release.

J. Klingensmith motioned to approve the RFQ as described. K. Logue seconded the motion. The roll call vote on the motion was unanimous in favor.

Field Gallery as a Possible Location: Skipper said he thought it important to discuss the location, but in his opinion it was not a good use of the open space, and the town would still need to renovate the Howes House to bring it up to code. The rest of the Committee agreed. Sean Conley noted he also felt the open space was an important part of the historic town center.

Meeting with Chilmark and Aquinnah Regarding Funding: Skipper said that the Committee needed to meet with the other two towns to discuss a construction cost sharing arrangement similar to the Tri-Town Ambulance building. He asked Bethany to pull together use numbers for the COA to present. The meeting will be scheduled working around Bethany's maternity leave.

Respectfully Submitted by Jennifer Rand, Town Administrator