

*Approved 12/21/22*  
**TOWN OF WEST TISBURY**  
**Howes House Building Committee**  
**December 1, 2022**

**Present:** Skipper Manter, Kathy Logue, Jim Klingensmith; Bethany Hammond; Bernadette Lyons; Mike Josefek, Donald Velozo, Susan Murphy, John Keenan, Antonia Kenny, Jerry Thibeau, Adrian Higgins

The meeting was called to order at 8:30 AM.

**Minutes of 11/17/22:** *K Logue motioned to approve the minutes of 11/17/22. J. Klingensmith seconded the motion. The vote on the motion was unanimous in favor.*

Susan Murphy wanted to go on record as in support of the project.

Skipper noted that there was 2 months left to develop a cost estimate for the final funding for construction and bid documents. He asked what the next steps were. Donald said that K&K will prepare a work plan and lay out the design process. There needs to be an overall plan for the steps of design. They also will determine where the ground borings will need to be.

Kathy asked if K&K had watched the focus group presentation. Jerry said yes and it will be used to help develop the design, but the wish list will need to be narrowed down to adjust for site limitations. Skipper noted that by the time the stairs and elevator are added there isn't going to be a lot of extra space. Susan asked about the Welles property. Jen said that had been explored but the topography makes it very difficult to do anything with it. It also is no longer for sale.

Adrian asked if it the project was worth pursuing if Aquinnah doesn't pay and the cost was very high on such a constrained space. Bethany said the location was optimal for the users with the proximity to the library, Alleys and the bus line.

*Respectfully Submitted by Jennifer Rand*