

Approved 12/1/22
TOWN OF WEST TISBURY
Howes House Building Committee
November 17, 2022

Present: Skipper Manter, Kathy Logue, Jim Klingensmith; Bethany Hammond; Bernadette Lyons; Mike Josefek, Donald Velozo, Susan Murphy, Richard Andre, Adrian Higgins

The meeting was called to order at 8:00 AM.

Minutes of 11/02/22 (2 sets): *J. Klingensmith motioned to approve both the minutes of 11/02/22. K Logue seconded the motion. The vote on the motion was unanimous in favor.*

Next Steps: Jen said she was working with the chosen architects to develop a cost proposal that can be accepted. In a meeting with K&K and ACG there were some changes requested that K&K will be working on. Skipper said that the Committee needed to determine how much money would be required to complete the design and construction documents that can be requested at town meeting in April. He added that we also will need to know if Chilmark and Aquinnah will participate in the cost sharing. Mike said that one of the things that he would arrange was a third party to do site borings and the commissioning work on the construction. He noted the committee may need to meet more than once a week to meet the deadline of town meeting in April. The committee clarified they never had a timeline that took them through construction documents in April 2023. Instead, they said they knew they would need more funds to create the construction documents to bring to town meeting, so the expectation was to bring a request to the annual town meeting for the remaining design funds needed and then bring the project to either a special town meeting or the 2024 annual town meeting. Adrian said that the committee needed to create three scenarios for moving forward because Aquinnah was unlikely to be able to contribute to the project. Susan said that the project will need to be sold to the public because there is apperception that it's only used by West Tisbury residents. Jen noted that the numbers don't bear that out and she hoped that the Chilmark member of the committee and the Chilmark Select Board would help spread the word that their residents use the services of the COA at the same percentage rate as the residents of West Tisbury. Skipper noted that the cost was the cost for updating the building and the project needed to move forward no matter the final funding circumstances. Jim suggested a sub-committee run by Bethany for public relations to get the word out about the value of the COA and the project. Adrian asked why the project would go forward if Aquinnah won't support it. Skipper said that if the other towns choose not to support it the town of West Tisbury would bring it forward on its own for the use of the town.

Respectfully Submitted by Jennifer Rand