

WEST TISBURY HISTORIC DISTRICT COMMISSION  
MEETING MINUTES

Date of Meeting: May 13, 2019  
Meeting at 5:30 PM at Howes House

Attending: Sean Conley, Anne Fisher, Nancy Dole, Mark Mazer  
Absent: Charlie Kernick

Approved Cert of Non-Applicability for 719 Old County Road and 100 Music Street for maintenance involving no changes in materials or designs.

Jen Rand informed us that the Board of Architects had no one to suggest for HDC membership to replace Ben Moore, so we can proceed to act on this ourselves. We have now had Ken's legal opinion about how to proceed with rules and regulations for handling Certs of Non Applicability (CONAs) , and we have guidelines provided by MA Historic Commission, Guidebook for Historic District Commissions in Massachusetts, and many other districts including Salem, Brookline, Arlington as to how these applications are typically handled. We began the process of writing our own rules and regulations, as described in Section VIII E of our bylaw, for projects non requiring approval of the HDC (CONA) and will complete that when we meet on May 22. We also plan to eventually hold a public hearing to identify projects that do require approval of the HDC but do not require a public hearing. Examples would be black or dark grey asphalt roof shingles, limited use of azek, air conditioners, condensers, trees over 30 ft tall unless considered important or historic, solar panels on roofs if meet guidelines, projects minimal in visual impact. Notices would be sent to all abutters, and if requested within 10 days a public hearing would be scheduled. All other projects will continue to require a public hearing, with notice to abutters.

Meeting concluded.

Respectfully submitted,

Nancy Dole, Secretary  
Approved on