

~Approved 2-17-22~  
**West Tisbury Finance Committee Meeting**  
**Zoom meeting**  
**January 25, 2021, 5:00 pm**

**In Attendance:** Greg Orcutt, Doug Ruskin, John Christensen, Cathy Minkiewicz and Clark Rattet

**Also present:** Omar Johnson, Kathy Logue, Bruce Stone, Alexandra Pratt, Skipper Manter and Janice Haynes

**Greg called the meeting to order at 5:02 pm**

**Budget Review:**

- **Review of West Tisbury Data Processing 2023 Budget:**

Bruce explained the increases due to new software for the building department and Kathy explained the increase in the maintenance line for Educomp. Doug asked about software upgrades and a timeline. Kathy said they may be requesting money thru a warrant article in the future. Bruce and Kathy were able to answer a few more questions to satisfy the committee.

- **Review of West Tisbury Health Department 2023 Budget:**

Omar said that his budget was mostly level funded. Doug asked about the Professional Services line which has been lower the last few years; Omar said that was because of Covid. Omar also spoke about State funding for a Health Inspector that will be shared by all the island towns.

- **Review of the Library 2023 Budget**

Alexandra updated the committee with some revenue that was not in her budget sent for their review earlier. Doug disclosed that his wife Ginger is an employee of the Library and that he consulted with the Ethics Committee who told him he could comment on the general Library budget, but not on her specific line item. Clark asked about the maintenance line; it is up from previous years. Alexandra explained about problems with the HVAC system. After a few more questions both Doug and Cathy thanked Alexandra for the job she's doing at the Library.

**New Business:**

There was none.

**Scheduling:**

Janice reminded everyone that the next meeting will be February 8<sup>th</sup> to speak with the schools. The Superintendent's office only has an hour to spare before another meeting so everyone should have their questions ready.

It was decided that warrant article review would start on Thursday February 17<sup>th</sup> at 5 pm, and continue on Tuesday February 22, skipping Thursday February 24<sup>th</sup> and resuming Tuesday March 1<sup>st</sup>.

**Old Business:**

- **Finance Committee Report for West Tisbury Annual Town Report:**

Doug offered some small edits and after review and editing everyone was happy with the report.

*Greg made the motion to approve the Finance Committee Annual Report as edited. Doug seconded. Roll call vote – all in favor*

- **Proposed Finance Committee Warrant Language:**

Based on the Committee's prior approval, Doug had already submitted it to the Select Board subject to final language changes due before 2/15. No one offered any further edits or changes.

*Clark made the motion to approve the Finance Committee proposed warrant article language. Doug seconded. Roll call vote – 4 in favor; John abstained. (4-0-1)*

- Janice read the short letter to the Board of Assessors regarding their legal line that she had drafted. Everyone was fine with it and Janice will send it tomorrow.

**Committee Reports:** None

**Topics Not Anticipated:**

- Bruce explained about some changes to the budget so that they would have the latest info for the vote to approve on February 8<sup>th</sup>.
- The committee had a conversation about the MV Regional High School and the State Building Authority letter that the other towns are voting to approve. It will be brought before the Select Board at their meeting tomorrow.

*With no further items to discuss, Doug made the motion to adjourn. Greg seconded. Roll call vote – all in favor*

Meeting adjourned at approximately 6:29 pm

Respectfully submitted,  
Janice Haynes  
Administrative Assistant