

In attendance: Peter Cook, Cynthia Mitchell, Susan Collins
Bernadette Lyons, Jennie Gadowski, Joyce Albertine (Toni Cohen - audio problems)

Minutes

This item had not been on the agenda and so will be discussed at the next meeting.

Composition of Search Committee (continued)

Discussed participation of Town Administrators in the subcommittee. Determined that it was more important to have consumers. Discussed importance of representation from West Tisbury, Chilmark and Aquinnah.

Toni Cohen (WT) has expressed interest in joining. Bernadette raised question of participation of interested people who do not live Up Island. Peter thanked Bernadette for her interest and said that this will be brought up to the whole board at the next meeting (2.06.24)

Review of timeline and assignment of responsibilities

- Create an announcement that the Search Committee is looking for a few additional members (including timeline and anticipated time commitment) -
 - This can be posted on Towns' websites, UICOA newsletter or email list, town columns
 - Subcommittee can continue its work during this process
- Working backwards from desired date of hire (beginning of May)
- Composing and placing an ad
 - Cindy will check with the Town of West Tisbury about responsibilities
 - Peter will pick up material from UICOA (also sent to rest of group electronically)
 - Peter and Beth will work on this draft
 - Suggestions include looking at WT Town Accountant ad and recent UICOA position ad, looking at other MA COA Director ads

Items for report to full UICOA Board

-Committee currently consists of three board members and Joyce, as non-voting member. Would like to expand to 5-7 members. Will reach out for expressions of interest from UICOA clients (announcement).

-Next meeting of subcommittee will set up timeline and responsibilities.

Next meeting of Director's Search subcommittee Wed February 7 at 10 via zoom.