

Approved 1/3/24
Minutes of the Facilities Maintenance Committee
12/12/23

In Attendance: Greg Pachico, Louis de Geoffroy, Jennifer Rand, Joe Tierney, Scotty Young, Kate Warner, Pat Mitchell

Library HVAC Request for an Owner's Project Manager (OPM) – Discussion of Bid Response: The Committee discussed the one bid response for the OPM from ACG. Jen confirmed this was the company the town had worked with successfully in the past. Pat asked if they had experience with HVAC systems. Jen said their intro letter indicated that they had. The Committee then discussed the role of the OPM and if they could review and make design changes if needed. Jen said yes. Kate suggested that perhaps Marc Rosenbaum could review the project also. The committee decided that the OPM would do the first review and then Marc would be asked for further assistance if needed.

K. Warner motioned to authorize Jen to work with ACG to develop a contract. G. Pachico seconded the motion. The Vote on the motion was unanimous in favor.

Louis said the portable heat pumps had arrived for the library. He will work with Mike Hull to install.

Minutes: *S. Young motioned to approve the minutes of 8/10/23, 8/23/23 and 10/31/23. G. Pachico seconded the motion the vote on the two set of August minutes was unanimous in favor. K. Warner abstained from the October minutes.*