

Town of West Tisbury
Community Preservation Committee (CPC)
Meeting Minutes – February 24, 2021, 5:30 pm
Virtual Meeting via Zoom

The meeting was called to order by Chairman Cheryl Lowe, at 5:30 pm.

Present: Bea Phear, John Rau, John Brannen, Ted Jochsberger, Doug Ruskin, Cheryl Lowe, Jeffrey DuBard, Nancy Dole

Others: Mary Sage Napolitan, Heidi Dietterich, Administrative Assistant, Dawn McKenna, Ashley McKenna

Cheryl Lowe shared with the Committee that Lesley Eaton had resigned. Lowe introduced Mary Sage Napolitan who was interested in becoming an At-Large member of the Committee.

Old Business:

The Committee reviewed the minutes from the January 27, 2021 meeting. Cheryl Lowe asked if the Committee had any changes or corrections to the minutes. With a correction made by John Brannen, on a motion made by Doug Ruskin,, seconded by Ted Jochsberger, the Committee approved the minutes unanimously, as amended.

New Business:

The Committee reviewed the warrant articles to be presented at Town meeting and assigned CPC members as liaisons to the projects as follows:

Dukes County Regional Housing Authority – Ted Jochsberger
Island Autism Center and Neighborhood Housing – Jeffrey DuBard
Harbor Homes of Martha's Vineyard – Beatrice Phear
Scott's Grove Affordable Housing Reserve Fund – Kathy Logue
Martha's Vineyard Campground Meeting Assn. Tabernacle Roof – Cheryl Lowe
Mill Brook Watershed Management Plan – John Brannen
Martha's Vineyard Shellfish Group, Seawater Lines – Doug Ruskin
Lambert's Cove Beach, Rope Rail and Dune Barrier – John Rau
Reserve Funds and Administration – Bruce Stone

Cheryl Lowe reminded the Committee that the 'Conflict of Interest' online training program certificate of completion was due in to the Town Clerk by April 9, 2021.

Chairman Lowe read a letter that she would send to Lesley Eaton thanking her for her contributions to the CPC over the years. Eaton had been one of the original CPC members for the Town of West Tisbury.

The Committee was pleased to have Mary Sage Napolitan attend the CPC meeting and were made aware that the open At-Large position was being advertised for two weeks by the Town Administrator, prior to going before the Select Board for appointment to the Committee. The CPC asked that when the Town received the final list of interested community members, that a CPC meeting be called to interview and meet the interested parties.

Bea Phear asked the Committee for guidance on how to handle the Mayhew Chapel project. The project had been completed several years ago and they had not requested payment from the CPC monies approved for the project. The Committee asked Dieterich to send a letter to Bettina Washington using certified mail, return receipt requested, to be sure that the project representative was aware that these funds (\$10,000.00) would be returned to the Community Preservation Unreserved Fund balance, if they were not used this year. The five years to complete the project were ending at the end of this fiscal year.

Nancy Dole asked about the amount of monies that were available for historic resource projects. It was noted that there would be a balance of \$85,000.00 if the Tabernacle project is approved at Town meeting, and there would be an addition of \$55,000.00 from the Town's collection of the CPA surcharge. There was no "hold" on these monies, the Committee was expecting a second application for funds from the MVCMA Tabernacle project.

Cheryl Lowe asked if there was any other business and said there would not be a regular March meeting. The next scheduled regular meeting would be on April 28, 2021. Dieterich asked the Committee to think about next year's 'Annual Plan' as well as project ideas for FY 2022-23. She would present a draft meeting schedule for FY 2022-23 at that time.

With no further business, on a motion made by John Brannen, seconded by Doug Ruskin, the Committee voted unanimously to adjourn at 5:36 pm.

Respectfully submitted,

Heidi Dieterich
Administrative Assistant