

Approved 1/10/24
Town of West Tisbury
Select Board Meeting
Wednesday, January 3, 2024 4:30 pm
At the Town Hall and via Zoom

Present: Select Persons Jessica Miller, Skipper Manter, Cynthia Mitchell and Town Administrator Jen Rand

Also present or on Zoom for part or all of the meeting: Marissa Jackson, Bernadette Lyons, Kathy Logue, Jennie Gadowski, Eunki Seonwoo, Thomas Humphrey other members of the public that did not speak.

Jessica called the Select Board meeting to order at 4:30 pm for Skipper who was attending by Zoom.

Minutes:

- **December 20, 2023:** There were no corrections or edits offered but Skipper questioned the use of ‘No Action Taken’. After discussion it was decided to not use that term any more.

Cindy moved to approve the Minutes of December 20, 2023. Jess seconded. Roll call vote: All in favor.

New Business:

- **Eversource Easement – WT School for EV Charger Hook up:**

The Energy Committee is working on installing 2 new electric vehicle chargers at the West Tisbury school. Marissa from Eversource explained what they need to do for the project and says that they will need a copy of the deed to move forward and a licensing agreement. Jen says that the easement request needs to go before town meeting but they can deal with the licensing agreement now. Skipper asked why they were proposing a pole to run the wires and not underground and Marissa explained that going underground would require a larger transformer which are very back-ordered now, perhaps a year or two. Skipper would prefer the lines go underground and asked for more information before approving. Marissa will speak with the engineers to see what’s possible and get back to them, probably next week. The board decided to go ahead and put the easement request on the warrant for ATM.

Skipper moved to put the Eversource easement request for the West Tisbury School EV charging stations on the warrant for ATM Cindy seconded. Roll call vote: All in favor.

- **Animal Control Officer Annual Appointment – Kate Hoffman:**

This is a yearly appointment. The board all agreed that Kate has been doing a stellar job and are glad to have her on the team.

Skipper moved to reappoint Kate Hoffman as Animal Control Officer for 1 year. Cindy seconded. Roll call vote: All in favor.

- **Up Island Council on Aging Director Search:**

Cindy gave an update and shared what the UICOA board thought would be the right process. The council would create a search committee and find candidates and then recommend them to the Select Board. There is an Aquinnah board member who actually has experience in employee searches and will be advising. They will have 1 board member from each town on the search committee and will include Joyce, the current director. The search needs to begin soon as Joyce's last day is May 17th. They want it to be a very public process. Cindy also mentioned that Bethany has already stated her intentions to apply. They are already working on updating the job description.

Topics Not Anticipated:

- Kathy asked about the status of the Emergency Services Fiscal Agent that had been discussed last week. Jen says they are still working on it and it may be on the agenda again next week. She asked the Board if it should go to counsel and they all thought yes. Kathy said that Jack Collins had been consulted and he had no issues with the agreement.

Old Business:

- **Multi Board Job Description Amendments:**

Jen explained the additions they had made including the new IT part of it, and some of the clean-up they had done when they went over it again. Skipper asked Kathy if she thought the job description covered everything they do and she said basically yes. She also touched on the confidentiality and responsibility of the position when the Personnel Board regrades the position, which they will do next week. Skipper suggested a couple of small edits and they also agreed to bump up the position to 40 hours a week.

Skipper moved to approve the amended Multi-Board job description. Cindy seconded. Roll call vote: All in favor.

Correspondence: There was none.

Public Comment: There was none.

With no further business to discuss, Cindy moved adjourn the meeting. Skipper seconded. Roll call vote: All in favor.

Meeting adjourned at approximately 5:07 pm

Respectfully Submitted,

Janice Haynes, Administrative Assistant