

Zoom Meeting ID: 828 4035 5552

The meeting convened at 4:30 P.M.

- 1.) The Board approved the minutes of August 3, 2021.
Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes
- 2.) Old/New Business

The Board reviewed and approved a fiscal year 2021 apportionment of taxes for map 43 lots 9 and 10 recorded in plan book CF19-63, deed books 1576-20 and 1576-42.
Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The Board approved the abatement and report for the uncollectable personal property, bill #235, Fisher, \$79.12.
Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The Principal Assessor reviewed with the Board the details regarding the third posting of the Assistant Assessor/Data Collector position. Five applications had been received. All five individuals had been interviewed by the Chair and Principal Assessor.

The outstanding candidate, Meghan Montesion's, strong skills include:

- 6 years municipal employment 3 years and 5 months in assessing.
- Inspection experience from the insurance field
- Extensive customer service experience
- Has completed 3 of the 8 classes to become a Massachusetts Accredited Assessor
- Multiple positive performance reviews
- Letter of recommendation from prior superior
- All four references expressed strong attention to detail, ability to multi task, excellent customer service and outstanding attendance (timely)

The Chair and Principal Assessor recommend a request to the Personnel Board for a higher starting step. It is recommended the Board offer grade 4 step 4 based on the skill level. It was discussed the last employee was offered the same starting pay. Maria questioned the difference in municipal experience time between the two candidates. Although the last employee had a longer time within municipal government the current candidate's municipal time had more direct focus within the assessing department, initiative to pursue accreditation, and actual field experience.

A motion was made and seconded to request grade 4 step 4 at the next Personnel meeting.
Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-abstain

The meeting adjourned at 4:50 P.M.

Respectfully submitted,
D Barnes, Principal Assessor, MAA

Approved:


9/21/21