

Board of Assessors, June 18, 2020  
Present: Michael Colaneri, Richard Cohen  
Also present: D Barnes

Meeting held by conference call. The meeting convened at 11:00 AM.

- 1.) The Board approved all documentation from this meeting shall be stamped with their signatures.

Michael Colaneri-yes; Richard Cohen-yes

- 2.) The Board approved the minutes of May 18, 2020.

Michael Colaneri-yes; Richard Cohen-yes

- 3.) The Board approved the abutters list.

Michael Colaneri-yes; Richard Cohen-yes

- 4.) Old/new Business

- 5.)

The Board voted to commit motor vehicle excise commitment #03 totaling \$10,557.98.

Michael Colaneri-yes; Richard Cohen-yes

The Board approved motor vehicle excise applications for abatement and the monthly report for the following:

2019	\$176.88
2020	\$1,166.75

Michael Colaneri-yes; Richard Cohen-yes

The Board voted to commit the fiscal year 2021 1<sup>st</sup> and 2<sup>nd</sup> quarter real estate and CPA surcharges totaling:

2021 Real Estate	\$8,418,240.81
2021 CPA Surcharge	\$230,837.64

Michael Colaneri-yes; Richard Cohen-yes

The Board approved an application for veteran's exemption for fiscal year 2020 on map 29 lot 67 and the monthly report totaling \$412.00.

Michael Colaneri-yes; Richard Cohen-yes

The Board approved the Gateway MDM-1 annual filing for fiscal year 2020.

Michael Colaneri-yes; Richard Cohen-yes

The Board approved the Gateway Omitted and Revised annual filing for fiscal year 2020.

Michael Colaneri-yes; Richard Cohen-yes

The Board approved the Gateway LA13A annual filing for fiscal year 2020.

Michael Colaneri-yes; Richard Cohen-yes

The Board was given a copy of the Gateway Certification Directive Progress final report. There were no questions or concerns. No action required.

The Board approved the GIS Internet Services Annual Maintenance Agreement for the time period 9/1/2020 to 8/31/2021. The annual cost of the contract is \$2,400.00.

Michael Colaneri-yes; Richard Cohen-yes

The Board reviewed a letter from the Finance Committee dated June 8, 2020 in regards to their recommendation to reduce the Assessors legal line budget down by 50%. A response will be drafted and sent before town meeting stating the Board disagrees with the recommendation.

Michael Colaneri-yes; Richard Cohen-yes

The Board had received copies of both job position reviews. It was reviewed that Tammi has put in for her retirement as of September 11, 2020. Discussion was had on how to move forward for a new hire. An email for guidance will be sent to the personal board.

Michael Colaneri-yes; Richard Cohen-yes

The office is now in phase two. Town hall is not yet allowing customers into the building. No action or discussion.

The meeting adjourned at 11:25 AM.

Respectfully submitted,  
D Barnes, Principal Assessor, MAA

Approved:



7/30/20  
