

West Tisbury Tree Advisory Committee  
Committee Meeting  
May 23, 2022  
Noon – 1:15pm

### **Meeting Minutes – Approved July 18, 2022**

In Attendance: Timothy Boland, Jeremiah Brown, Emily Ellingson, JT Hunt, Angela Luckey, Oliver Osnoss, Jevon Rego

Not in Attendance: David Fielder

1. Approved Meeting Minutes from April 25
  - a. Minutes were approved unanimously after latin names added to recommended trees to plant at Field Gallery and Town Hall
2. Discuss tree planting specifications draft
  - a. The tree planting specifications will be added to the bid package when tree plantings go out to bid.
  - b. Suggested additions to draft:
    - i. Mulching information to the last bullet point: don't touch the tree trunk with mulch (no volcano mulch).
    - ii. All materials should be removed from the site at the end (anything that doesn't go back in the dug hole needs to be taken off site).
  - c. Will need to ask for more money in the budget for tree plantings.
3. Discuss timeline/roadmap of goals
  - a. Tree Survey
    - i. Tree survey of West Tisbury Historic District complete by the end of summer. Historic District has been chosen partly so we have a contained area/limit but also because this is the district that would qualify for CPC grant funding.
    - ii. Survey will act as a proof of concept and will help guide future endeavors.
    - iii. Surveyors should wear reflective vests when surveying since they may be close to the road.
    - iv. Volunteers for surveying: Emily E., Oliver O., Tim B., JT H., Angela L.
    - v. Surveyors will divide and conquer – you can use the WT Tree basemap in Survey123 to see what trees have already been surveyed.
    - vi. Bartlett has offered to do all sampling of trees (for pests and diseases) for free – an account needs to be set up w/emails of results going to JT.
  - b. CPC Grant
    - i. CPC grants are due at the end of September and need to align with one of three categories: Affordable Housing, Historic Preservation, Open Area Preservation.
    - ii. Creation of a shared Google document to start working on grant submission should happen this summer.
    - iii. Money from grant and West Tisbury Tree Warden Budget would not come in until July 2023 – we are likely looking at most plantings in fall 2023 or spring 2024.
4. Field test of mobile Survey123 Tree Inventory App

- a. Need “cheat sheet” of sorts for signing in and operating Survey123. Part of this is already done and Emily can work on the rest before the next meeting
  - b. Additions to survey:
    - i. Age class (1-25 yr; 25-50 yr; 50-75 yr; 75+)
    - ii. JT Hunt added to list of surveyor names
  - c. Those with the Survey123 app were able to access and practice collecting survey information on trees at Polly Hill
5. Next meeting date and time
- a. The next meeting is Monday, June 27, 2022 at noon. The meeting will focus on a more in depth tree inventory training.
  - b. Location of next meeting is TBD: Jeremiah will email a meeting spot to train on an unhealthy tree.