

West Tisbury Tree Advisory Committee
Committee Meeting
April 25, 2022
Noon – 1:20pm

Meeting Minutes – Approved May 23, 2022

In Attendance: Jeremiah Brown, Emily Ellingson, Dave Fielder, JT Hunt, Angela Luckey, Oliver Osness, Jevon Rego, Liz Thomas

Not in Attendance: Timothy Boland

1. Approve Meeting Minutes from March 31
 - a. Minutes were approved unanimously after correction of spelling error
2. Review and Discuss West Tisbury Tree Planting Specifications
 - a. Jeremiah has made notes and combined information from two handouts on tree planting specifications discussed at the last meeting and will make a physical draft to review at the next meeting in May.
 - b. It was noted that we should add Dig Safe to the specifications – this was prompted by the discovery of an electrical box within 50 ft. of a tree planting site in West Tisbury.
 - c. Specifications involved in asking for a bid and tree planting should include requiring that the correct equipment, safety measures, road details, etc. are followed by contractors.
 - d. Trees should generally be planted before June or in September/October.
3. Tree species recommendations for two West Tisbury tree planting sites
 - a. After discussion, the West Tisbury Tree Advisory Committee approved the recommendation of the following tree species at planting sites in West Tisbury:
 - i. American sycamore (*Platanus occidentalis*) at the Field Gallery
 - ii. American linden (*Tilia americana*) at the Town Hall
 - b. Trees recommended will likely be 3 ½ - 4 inches caliper. Any larger and they will take longer to establish on site. It was noted that planting trees when younger is generally a good idea - we will have more control over training/pruning, too.
 - c. Aim to get these out to bid and plant ASAP.
 - d. Bartlett may have giveaway trees from Earth Day to donate – red maples.
4. Present and discuss mobile Survey123 Tree Inventory Form
 - a. Survey123 access – PHA will look into, as we may need to create a new username through ESRI. The app has more functionality than the online version, like saving drafts if you are offline and customized maps.
 - b. Tree Inventory Form changes
 - i. Add “WT Historic District” to Location
 - ii. Add Collector Names field to track who submitted the record (i.e. Oliver Osness, Angela Luckey, etc.)
 - iii. Add pests/diseases category
 - iv. Add comment box to “undetermined” hazards
 - v. Look into customizing a map showing the boundaries of the West Tisbury Historic District
5. Other Topics

- a. Possible funding opportunity through a CPC (Community Preservation Committee) grant
 - i. Proposals due Sept/October and would be voted on in Town Meeting in the spring.
 - b. Maintenance Plan for trees will be needed.
 - c. The creation of a timeframe/roadmap for goals will go onto the next meeting agenda.
 - d. Data sharing – the Survey123 app is used for data capture but is not a database. Data that is captured can be shared with the committee via google or excel spreadsheets. Specifics to be discussed at future meetings.
6. Next meeting date and time
- a. The next meeting date is either Monday, May 16 at noon or Monday May 23 at noon and will focus on setting a timeline and field testing the Survey123 app.
 - b. Location of next meeting TBD.