**Addendum C - Answers to questions posed**

Questions are listed below in black, and the answers are provided in blue.

1. Who qualifies as a municipal worker, and as such, has access to the wellness program? Teachers? All town workers? Full-time employees of the various municipal employers on the island, which include all six Towns, Public Schools (including Charter School), the County, MV Refuse District, MV Land Bank, MV Commission, Oak Bluffs Water District, Vineyard Transit Authority. “Full-time” status for municipal employees is generally 20 hours/week or more. Family members are often eligible to participate in programs as well.
2. Who is currently running the program? Currently, there is a Wellness Consultant for those employers in the Cape Cod Municipal Health Group who are based on Cape Cod; the Wellness Coordinator for Martha’s Vineyard resigned June 30, 2019.
3. What programs are already in place? How is attendance? There is a program design in place for the current fiscal year, but only those programs which can be done on an individual/independent basis (monthly challenges, etc. coordinated by the Cape-based Wellness Consultant) are currently operative, until there is a Wellness Coordinator for Martha’s Vineyard. Attendance varies by program, but has been shown to improve with good outreach efforts on the part of the Coordinator, working with the various employer benefit administrators.
4. What are the hours? Is there a computer and desk/office for the position, or does the Coordinator work from her home? The Wellness Coordinator works from home, and the hours are based on the proposed budget and hourly rate(s).
5. Are meetings at night? No, meetings are held during the work day/week. However, it is possible that some programs would be offered at night or on weekends in order to boost attendance. As the Wellness Coordinator designs and administers the programs, this would be within his/her/their control for the most part.
6. What is the budget for programs? The overall budget is included in the RFP packet (Addendum A), and shows the approximate breakdown of programs and Coordinator/Consultant time.
7. Is the position just to oversee the existing services? Are there opportunities to grow the program?  While the Coordinator might begin by overseeing existing services, we are absolutely interested in new and different ideas and growth of the program, within the constraints of each annual budget, and some alignment with the Cape.
8. Is this a full-time contract, 40-hours per week? No. The Coordinator will be paid as an independent contractor, and the hours will vary. See also #4 above.

If you have not already done so, we suggest that you visit the Cape Cod Municipal Health Group website particularly the Wellness section, for further information about past and current programs: <https://ccmhg.com/>