

Personnel Board

From: Treasurer <treasurer@westtisbury-ma.gov>
Sent: Thursday, September 8, 2022 1:06 PM
To: Personnel Board
Cc: Joan Chavez (taxcollector@westtisbury-ma.gov)
Subject: vacation carryover

Maria,

Sorry I missed this. I am granting Joan Chavez permission to carry over 60 hours of vacation, so please include that in the business for the 9/12/2022 Personnel Board Meeting.

Many thanks

Kathy

My work schedule is Tuesday through Friday, 8:30 – 4:30. If you have an urgent matter on a Monday, please contact Joan Chavez, Assistant Treasurer/Collector at taxcollector@westtisbury-ma.gov

For tax payments, you can pay online via <https://epay.cityhallsystems.com/> or mail your payment to the Lockbox address in Woburn that is printed on your tax bill(s) – but do not send correspondence there. (If you have correspondence, you can mail it to the address below.) There are also drop boxes in the Town Hall Lobby and in the parking lot for tax payments or any other correspondence you would like to leave.

Katherine Logue, Treasurer/Collector
Town of West Tisbury
P. O. Box 278
West Tisbury, MA 02575
Phone: 508-696-0108 FAX: 508-696-4790
treasurer@westtisbury-ma.gov

she, her, hers (Not sure what these are? Find out [here!](#))

This message is transmitted to you by the Town of West Tisbury, Mass. Please be advised that emails to and from a municipal office in Mass. may be considered public record. However, if you are not the designated recipient of this message, please destroy it and notify the sender of the error by return e-mail or by calling 508-696-0108.

9/6/2022

Dear Personnel Board,

I am approving the rollover for Laura Coit's unused vacation time (28 hours) from this year to next year after her benefits anniversary date of 10/1.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Pratt', written in a cursive style.

Alexandra Pratt
West Tisbury Library



Town of West Tisbury

BOARD OF HEALTH

P. O. Box 278

West Tisbury, Massachusetts 02575

Telephone 508-696-0105

Email: boh@westtisbury-ma.gov

Date: 9/5/2022

To: Personnel Board

From: Omar Johnson

Kindly requesting that my 108.6 hours of unused vacation time be carried over.
Request reviewed and also approved by:

Tim Barnett (BOH Chair)

Date

9/7/22

From: Joyce Albertine <coa-director@westtisbury-ma.gov>

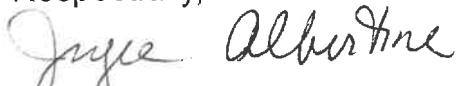
Date: 9/2/2022, 1:01 PM

To: Maria McFarland <personnel@westtisbury-ma.gov>

Dear Board Members,

Please be advised Susan Merrill has successfully completed her 6 months probation period on August 28th, 2022.

Respectfully,


Joyce Albertine, Director

--
Joyce Albertine, LSWA
Director
UP-Island Council on Aging
508-693-2896

July 27th, 2022

Dear Personnel Board,

I am approving the rollover for Rachel Rooney's unused vacation time (43 hours) from the past year to this one.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alexandra Pratt', with a long horizontal flourish extending to the right.

Alexandra Pratt,
Director