

9/6/2023

Dear Personnel Board,

I am approving the rollover for Laura Hearn's unused vacation time (17.9 hours) from this year to next year.

Thank you.

Sincerely,

Alexandra

A handwritten signature in cursive script, appearing to read 'A. Pratt', written in black ink.

Alexandra Pratt  
West Tisbury Library

8/31/2023

To: West Tisbury Personnel Board


From: Emily Fischer (chair) on behalf of West Tisbury Library Board of Trustees

RE: Rollover of vacation time for Alexandra Pratt

Board Members,

September 3rd is the anniversary of Alexandra's full-time employment.

We request that 80 hours of vacation time rollover to this next year. Thank you.

DocuSigned by:  
  
BB7239E00A5D44A...

Emily Fischer



**Town of West Tisbury**  
PLANNING BOARD  
P. O. Box 278  
West Tisbury, MA 02575-0278  
508-696-0149  
planningboard@westtisbury-ma.gov

September 6, 2023

West Tisbury Personnel Board  
P.O. Box 278  
West Tisbury, MA 02575

Dear Board Members:

The Planning Board authorizes that Jane Rossi (Board Administrator) may carry over her vacation time (95.54 hours) beyond September 2023.

Thank you. .

Sincerely,

Leah Smith, Chairman