

**UP-ISLAND COUNCIL ON AGING**  
**CHILMARK AQUINNAH WEST TISBURY**  
PMB# 3174  
BOX 3000  
WEST TISBURY, MA 02575

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TELEPHONE (508) 693-2896  
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To: West Tisbury Personnel Board  
From: Up-Island Council on Aging  
Re: Unused vacation time for Joyce Albertine

Dear Board Members,

Please be advised that I have approved carrying over 24.30 hours of unused vacation time for Joyce Albertine.

Respectfully,

Skipper, Chairman

*Skipper* 5/17/2023