



Request for Transfer from the Reserve Fund
(To be submitted in triplicate)

Date: March 7, 2024

Finance Committee
Town of West Tisbury

Gentlepersons:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

1. Amount requested: \$13,500
2. To be transferred to 135-5120 Accountant Personnel Services
(Name of Appropriation)
3. Present balance in said appropriation: \$49,297.99
4. The amount requested will be used for: (give specific purpose)

To provide sufficient funding to allow new town accountant to overlap with retiring town accountant from 04/01/24 to 06/01/24.

5. This expenditure is extraordinary and/or unforeseen for the following reasons:

It was not known when original budget was prepared that the current town accountant would be retiring before the end of this fiscal year, a two month overlap with the new accountant will provide for a smooth transition period.

Bruce K Stone, Finance Director

Officer or Department Head

Action of Finance Committee

Date of Meeting: _____

Number present and voting: _____

Transfer voted in the sum of _____

Transfer disapproved []

Chairman, Finance Committee

REQUEST MUST BE MADE AND TRANSFER VOTED BEFORE ANY EXPENDITURE IN EXCESS OF APPROPRIATION IS INCURRED