

Dear Jen,

I wanted to seek your advice on Vineyard Power participation as a Community First Partner in the Mass Save's Community First Partnership program "Empowering Communities through Energy Efficiency". I attach the Town of West Tisbury's September 29, 2022, letter of support for our application.

As part of the Community First Partner program, the town is asked to execute an Addendum to our Community First Partnership Agreement with the Cape Light Compact, our Mass Save Program Administrator. I also attach a copy that Addendum and our executed agreement.

The Addendum reaffirms the town's commitment to support our efforts in your community by:

- Providing the official WEST TISBURY's seal ("Seal") in color and black and white (if available) for outreach materials, to be used with WEST TISBURY's permission.
- Securing necessary approvals for outreach materials using the Seal.
- Obtaining the signature of the appropriate municipal official on co-branded outreach letters.
- Providing the WEST TISBURY assessor's database to facilitate outreach to our residents.
- Participating in regular meetings (minimum quarterly) to review impact, support Vineyard Power to connect to relevant municipal departments and/or community groups and provide input on outreach strategy.
- Providing feedback on CFP annually.
- Identifying a point of contact for CFP who will be responsive to Vineyard Power's requests and provide an updated contact should internal staffing changes occur.

**Would this request require a presentation to and execution by the Selectboard, or is this an item that can be executed by the Town Administrator?**

**If it would require execution by the Selectboard, would it be necessary for us to present to the Selectboard?**

**If yes, may we kindly request to be placed on the agenda on the next available BOS meetings?**

Thank you and best regards,

Richard