

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Lifeguard

JOB CLASSIFICATION: "

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):  
MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

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APPLICANT SELECTED: Alexandra Barlett

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rehire

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Official Start Date of Hire: 6/4/20

STARTING SALARY: GRADE 5 STEP 3 RATE 21.41

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE:

Sticker seller

JOB CLASSIFICATION:

11

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED:

Sam Cranston

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rehire

Official Start Date of Hire:

6/4/20

STARTING SALARY: GRADE

3

STEP

4

RATE

17.64

APPROVED:

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Parking Attend

JOB CLASSIFICATION: 11

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):  
WV Times

APPLICATIONS RECEIVED:  
(Attach originals)

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APPLICANT SELECTED: (mani Hall

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rehue

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Official Start Date of Hire: 6/3/20

STARTING SALARY: GRADE 2 STEP 4 RATE 15.69

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Parking Attend

JOB CLASSIFICATION: "

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):  
MV Time

APPLICATIONS RECEIVED:  
(Attach originals)

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\_\_\_\_\_  
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APPLICANT SELECTED: Rose Herman

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

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\_\_\_\_\_ 7  
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Official Start Date of Hire: 6/3/20

STARTING SALARY: GRADE 2 STEP 4 RATE 15.69

APPROVED: \_\_\_\_\_  
\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

New Hire

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Lifeguard

JOB CLASSIFICATION: "

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):  
MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

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APPLICANT SELECTED: Katie Cronin

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

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Official Start Date of Hire: 6/4/20

STARTING SALARY: GRADE 5 STEP 1 RATE 19.42

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

New Hire

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Lifeguard

JOB CLASSIFICATION: 11

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):  
W TISBURY

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED: Kate Hanson

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

Official Start Date of Hire: 6/4/20

STARTING SALARY: GRADE 5 STEP 1 RATE 19.42

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE:

Sticker Seller

JOB CLASSIFICATION:

11

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED:

Chloe Hoff

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rehire

Official Start Date of Hire:

6/4/20

STARTING SALARY: GRADE

3

STEP

4

RATE

17.64

APPROVED:

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE:

Parking Attend.

JOB CLASSIFICATION:

"

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

WV Times

APPLICATIONS RECEIVED:  
(Attach originals)

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APPLICANT SELECTED:

Bella Giordano

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

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Official Start Date of Hire:

6/3/20

STARTING SALARY: GRADE

2 STEP 4 RATE 15.69

APPROVED:

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE



*New Hire*

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE:

Sticker Seller

JOB CLASSIFICATION:

"

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED:

Kelly Klaren

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

Official Start Date of Hire:

6/13/20

STARTING SALARY: GRADE

3

STEP

1

RATE

15.24

APPROVED:

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE:

Parking Attend

JOB CLASSIFICATION:

"

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

MW Times

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED:

Leo Neville

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

none

Official Start Date of Hire:

6/3/20

STARTING SALARY: GRADE

2

STEP

4

RATE

15.69

APPROVED:

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Parking Attend

JOB CLASSIFICATION: "

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad): MW Times

APPLICATIONS RECEIVED:  
(Attach originals)

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APPLICANT SELECTED: Lily Pigott

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

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Official Start Date of Hire: 6/3/20

STARTING SALARY: GRADE 2 STEP 4 RATE 15.69

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

top step

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE:

Summer Supervisor

JOB CLASSIFICATION:

Summer Program Director

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

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\_\_\_\_\_  
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APPLICANT SELECTED:

Joe Schroeder

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rehire  
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Official Start Date of Hire:

6/1/20

STARTING SALARY: GRADE

7 STEP 4 RATE 29.35

APPROVED:

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Parking Attend

JOB CLASSIFICATION: 1

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad):

MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED: Whitney Schroeder

DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rch

Official Start Date of Hire: 6/3/20

STARTING SALARY: GRADE 2 STEP 4 RATE 15.69

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

TOWN OF WEST TISBURY  
PERSONNEL BOARD

JOB CERTIFICATION FORM

JOB TITLE: Lifeguard

JOB CLASSIFICATION: "

JOB ADVERTISED/POSTED  
(LIST DATES AND PLACES  
Attach copy of ad): MV Times

APPLICATIONS RECEIVED:  
(Attach originals)

APPLICANT SELECTED: Olivia Smith

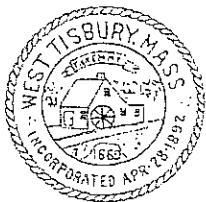
DOCUMENTATION OF REFERENCE CHECKS:  
(List references that were contacted)

rehire

Official Start Date of Hire: 6/4/20  
STARTING SALARY: GRADE 5 STEP 4 RATE 22.48

APPROVED: \_\_\_\_\_  
CHAIR, PERSONNEL BOARD/DATE

Asst. Supvr.  
gr. 6 step 1 23.98  
New  
NO Appl.



TOWN OF WEST TISBURY  
PERSONNEL BOARD

P.O. BOX 278  
WEST TISBURY, MA 02575  
508-696-6404  
[personnel@town.west-tisbury.ma.us](mailto:personnel@town.west-tisbury.ma.us)

STEP INCREASE ON GRADE

NAME OF EMPLOYEE: *Olivia Smith*

DEPARTMENT: *PAR*

GRADE: *5*

PRESENT STEP: *3*

PROPOSED STEP: *4*

DATE OF INCREASE: *6/4/20*

DEPARTMENT HEAD SIGNATURE

DATE: \_\_\_\_\_

PERSONNEL BOARD APPROVAL

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_