



WEST TISBURY PERSONNEL BOARD
P.O. Box 278
West Tisbury, MA 02575
personnel@westtisbury-ma.gov

NOTICE OF CHANGE OF STATUS
(TERMINATION OF EMPLOYMENT, LEAVE OR OTHER)

DATE:

Notice is hereby given that TAMMIS SPRAGUE
(name)
classified as DATA COLLECTOR at \$ 34.97 per hour
(job title) ASSISTANT ASSESSOR (35.92)

CIRCLE ONE:

HAS RESIGNED

HAS RETIRED

WAS DISCHARGED

HAS DIED

IS ON SICK LEAVE WITH/WITHOUT PAY*

IS ON OTHER LEAVE WITHOUT PAY*

HAS CHANGED NAME BY MARRIAGE TO: _____ *

OTHER CHANGE OR COMMENT: _____

* THE ABOVE CHANGE DATES FROM: 9/11/2020 UNTIL
APPROXIMATELY _____

Dawn Lucas Principal
DEPARTMENT HEAD/CHAIR PERSON
ASSESSOR

9/17/20

September 25, 2020

Dear Personnel Board,

I am approving the rollover for Laura Coit's unused vacation time (28.2 hours) from this year to next year.

Thank you.

Sincerely,

Alexandra

Alexandra Pratt
West Tisbury Library

MEMO to: Personnel Board

From: Virginia C. Jones, Planning Board Chairman

Re: Jane Rossi, Board Administrator

Date: 16 September, 2020

We are in receipt of a memo and advice from Kathy Logue, Treasurer advising that Jane has accrued various unused benefit days during FY 2020 as per the attached chart.

Please allow Jane to carry them over into the FY 2021. Thanks

Virginia C. Jones

Personnel Board

From: Jen Rand <townadmin@westtisbury-ma.gov>
Sent: Wednesday, September 30, 2020 12:43 PM
To: Maria McFarland (personnel@westtisbury-ma.gov)
Subject: for Joe Tierney's file

thanks

Jennifer Rand
Town Administrator
PO Box 278
West Tisbury, MA 02575
(508) 696-0102

-----Original Message-----

From: Jan LaGuardia [<mailto:jplaguardia94@gmail.com>]
Sent: Wednesday, September 30, 2020 11:42 AM
To: TownAdmin@westtisbury-ma.gov
Subject: Attention Jen Rand

I want to take this opportunity to express my appreciation for The professionalism and consistency That was always evident In all of my interactions with our building inspector Joe Tierney throughout The building process. He was always quick in response to questions and helpful in educating In all aspects Of the process.
Thank you. Sincerely John LaGuardia West Tisbury

Sent from my iPhone

9-30-20

Dear Jen,

The Board of Selectmen would like to commend you for rising to the occasion in dealing with the COVID-19 crisis.

Since March you have been leading us and the Town through this pandemic. All the time looking out for the employees and continuing to serve the public to the best of our abilities.

We also acknowledge that each employee contributed to this effort, however, it takes a captain to lead and guide the ship.

You were able to manage all this without any website or other resources to get guidance or information from, it was all new to everyone.

As emergency orders came down from the State, sometimes conflicting with our own needs, you managed to coordinate it through our Health Agent and Board of Health so we were all on the same page, doing what was best for West Tisbury.

And you have continued this leadership through the different phases of the States reopening plans.

We tip our hats to you and thankfully say, "Jen, Job Well Done" !!!

Board of Selectmen

cc: Personnel Board