

- A site plan of the property showing the complexity of the project, a professionally completed site plan, with all relevant placement and elevation (topographic) information, may be required;
- Manufacturer's information on any new materials or stock items to be installed. Material samples may also be requested as part of this process. Photographs of product samples may also be requested;
- Paint chips and/or stain colors for all exterior surfaces; and,
- Recent photographs of the existing building and site.

any Demolition and Removal

Any demolition, whether partial or complete, of a structure within the Historic Districts should only be considered once every possible option to restore and reuse the structure has been addressed. Demolition will only be permitted under very specific and limited circumstances.

There is always a presumption in favor of retaining all existing buildings and structures within the Historic Districts. Whether or not the structure is visible from the public way, any demolition or removal requires the express approval of the HDC. The Commission will issue such approvals for demolition only if the building or structure (or portion thereof) to be demolished has no historic or architectural merit, and has no historic relationship to the surrounding neighborhood or Historic Districts. Removal and relocation of a building or structure shall be considered only as an alternative to demolition, and only when all other options to restore and preserve the building in place have been thoroughly evaluated.

If an application for a demolition permit is based upon structural instability or deterioration, the applicant will be required to provide a technical report prepared by a structural engineer registered in Massachusetts detailing the nature and extent of the problems and a reasonably adequate estimate of the cost to correct them. Complete