

**ORGANIZATION:** Improving Governance Task Force

**Agenda**

**MEETING**

**PUBLIC HEARING** (Please circle appropriately)

**DATE:** 17 November 2023

**TIME:** 4:00 PM

**LOCATION:** Virtual Meeting via Zoom – see page 2 for Zoom link

**PURPOSE:** Regular Meeting

**REQUESTED BY:** John Christensen, chair

*ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)*

**I. Approval of Minutes**

**New Business**

**II. Review Committees list**

- Edit
- adopt

**III. Discuss development of the committee Handbook.**

**IV. Survey Distribution strategy:**

- Add Cover letter for chair/distributor.
- Update Committee member letter

**V. Adopting the working list of committees**

**Old Business**

**VI. Survey additions**

**VII. Meetings**

- Considerations: accessibility
- Book through the end of the year

**VIII. Subjects not anticipated by the Chair.**

**West Tisbury is inviting you to a scheduled Zoom meeting.**

**Topic: Improving Governance Task Force**

**Time: Nov 17, 2023 04:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89195611927?pwd=PFOcF8lzn3AlJR6zCGTHasv7oc4FKB.1>

**Meeting ID: 891 9561 1927**

**Passcode: 632436**

**One tap mobile**

**+16469313860,,89195611927# US**

**+13017158592,,89195611927# US (Washington DC)**